SMDC

PAYMENT GUIDELINES

Click here to start

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SMDC
SRTD - SALES TRAINING TEAM

Welcome to our Interactive Payment Guidelines!

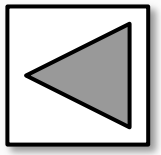
Here are a few things you need to know before you proceed:

1. This file needs to be DOWNLOADED to enjoy its Interactive Feature

   For **IOS** users: best viewed in landscape mode

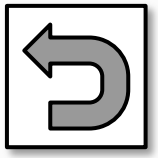
   For **Android** users:
   - Step 1: Download file
   - Step 2: Open file using Microsoft Office or Adobe Reader
   - Step 3: Best viewed in Landscape Mode

2. The buttons below will guide you in navigating this material:

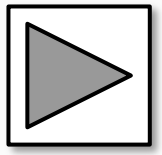


Previous Page

Main Menu
(Mode of Payment)



Return to the
List of Options



Next Page

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CHOOSE A MODE OF PAYMENT

- Online Payments
- Over-the-Counter
- Recurring

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Online Payments

- BDO Online
- BDO Pay
- BPI Online
- CHINABANK Online
- PNB Online
- RCBC Online
- GCash Pay Bills
- maya Pay Bills
- @dragonpay Other Banks
- Regional Banking
- Crypto-Currencies
- aqwire Online Card
- ipay88 (local card payments)

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Over-the-Counter

- SMDC Payment Center
- maya Center Bills Payment
- Banks Over-the-Counter
  - BDO
  - BPI
  - CHINABANK
  - PNB
- Remittance (International)
- THE SM STORE The SM Store

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Recurring

POST-DATED CHECKS

AUTO-DEBIT-ARRANGEMENT:

- BDO
- CHINABANK
- SECURITY BANK
- BPI

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BDO Online Bills Payment – Biller Enrolment

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1 Go to https://online.bdo.com.ph/ and enter your **Username** and **Password**

2 Choose **"Add Company/Biller"** icon

3 Fill in the required enrollment details:

1. **Company/Biller Name**: Choose from the dropdown list
2. **Subscriber Number**: 11-digit Contract Information Number (CIN)
   The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.
3. **Subscriber Name**: Buyer's Name

4 **Tick Online Banking** and **click** the **"Submit"** button

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BDO How to Make Payment

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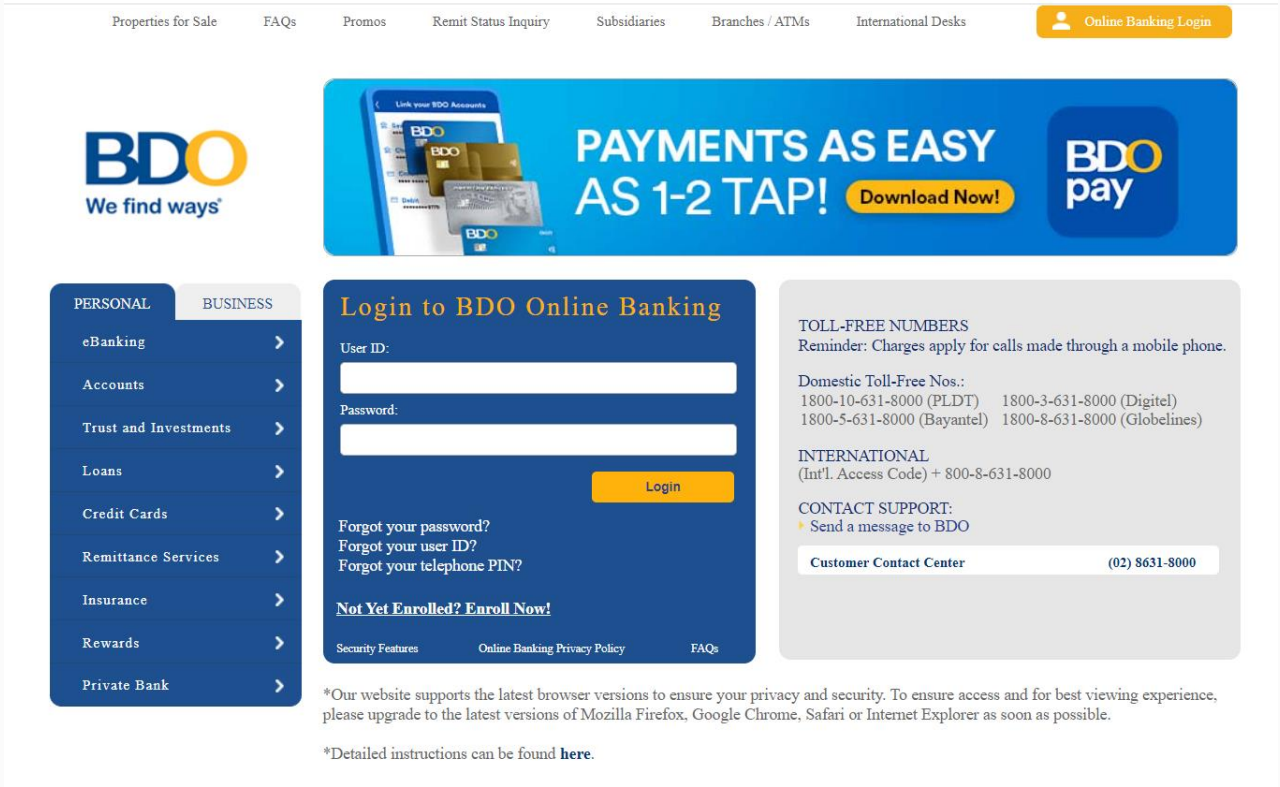
1 Go to https://online.bdo.com.ph/ and enter your **Username** and **Password**



For mobile users, you may download the BDO mobile banking app here:
Online Banking | BDO Unibank, Inc. *(available for android and IOS)*

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BDO How to Make Payment

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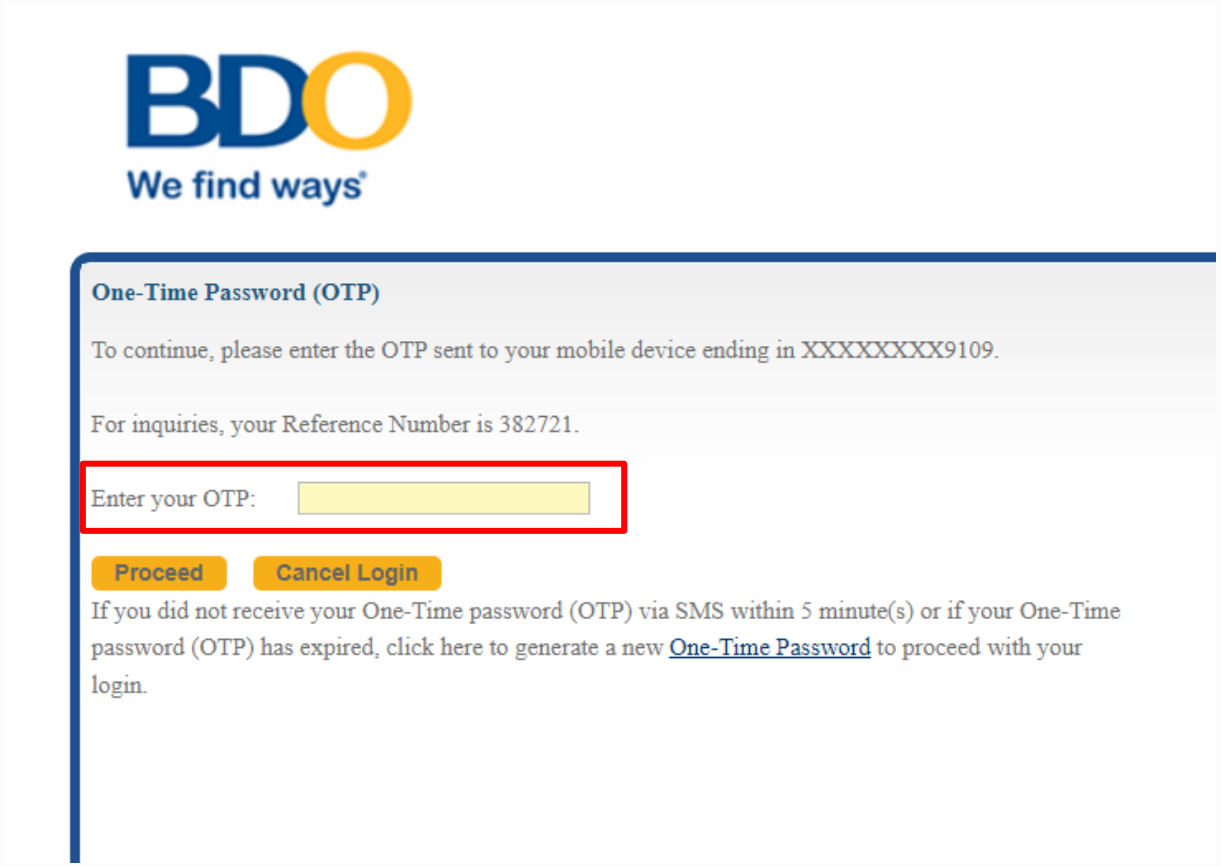
1 Go to https://online.bdo.com.ph/ and enter your **Username** and **Password**

2 Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**



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BDO How to Make Payment

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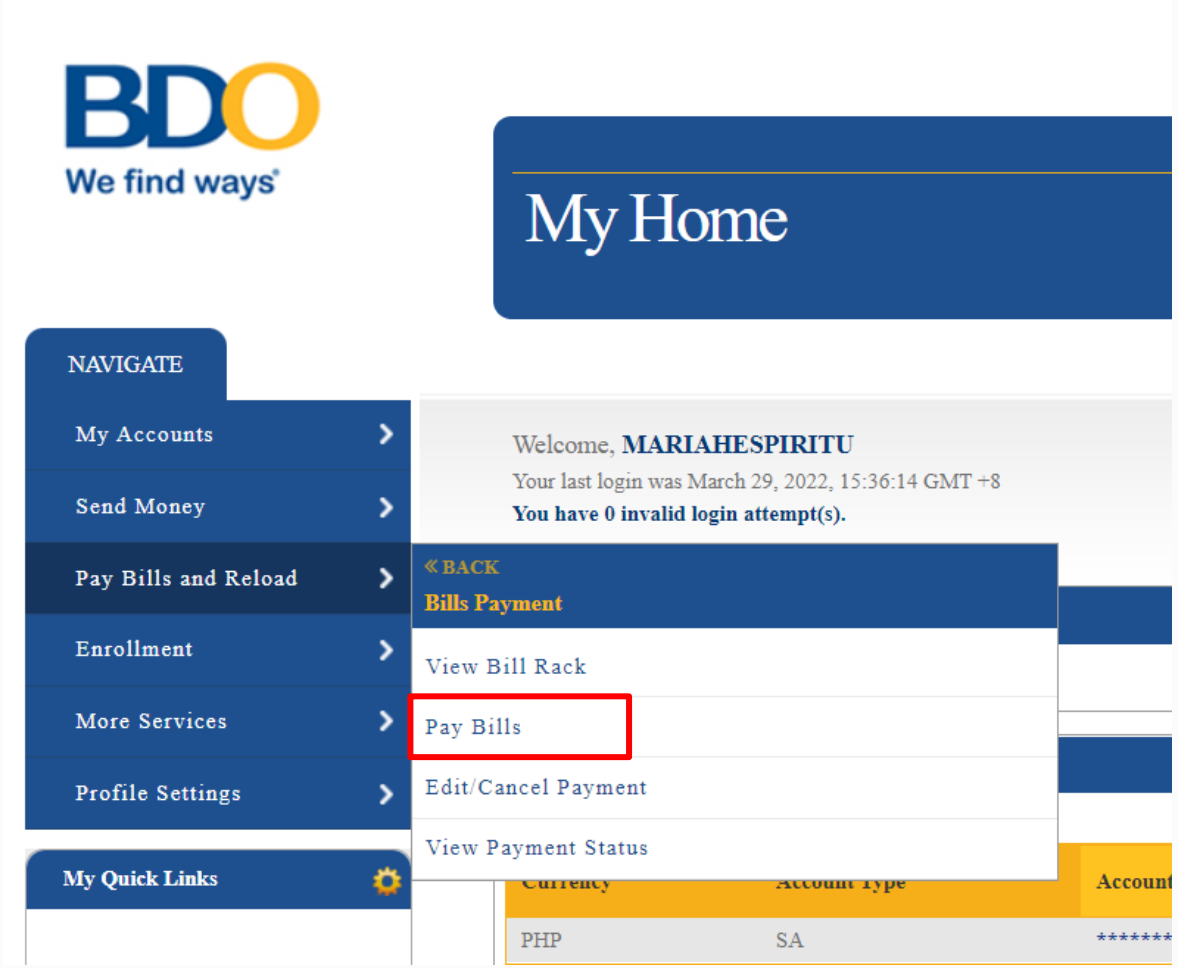

1 Go to https://online.bdo.com.ph/ and enter your **Username** and **Password**

2 Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**

3 Choose **"Pay Bills"** Icon

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BDO How to Make Payment

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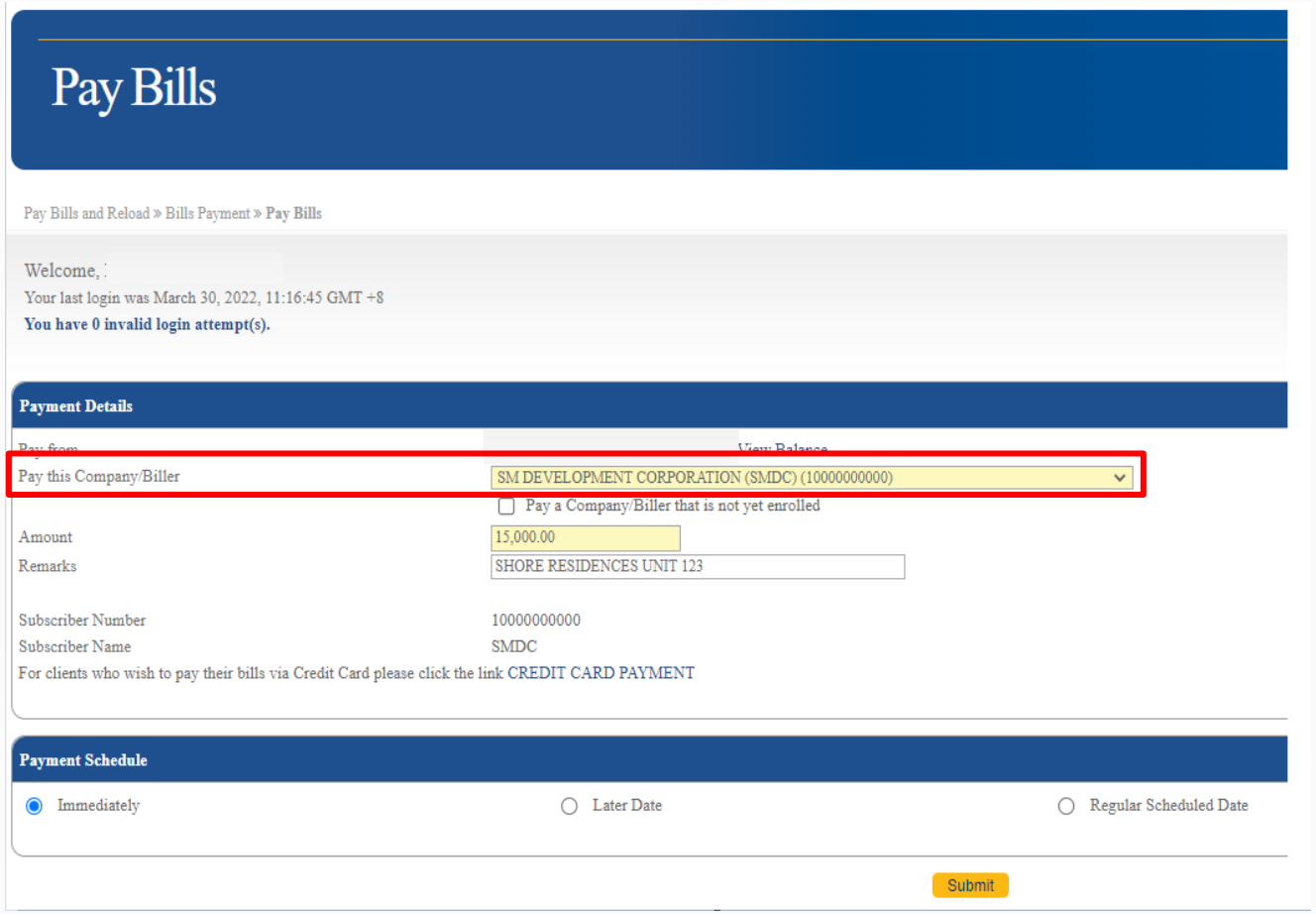

1. Go to https://online.bdo.com.ph/ and enter your **Username** and **Password**
2. Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**
3. Choose **"Pay Bills"** Icon
4. Select the **Company/Biller** from the drop down list

For mobile users, you may download the BDO mobile banking app here:
Online Banking | BDO Unibank, Inc. *(available for android and IOS)*

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BDO How to Make Payment

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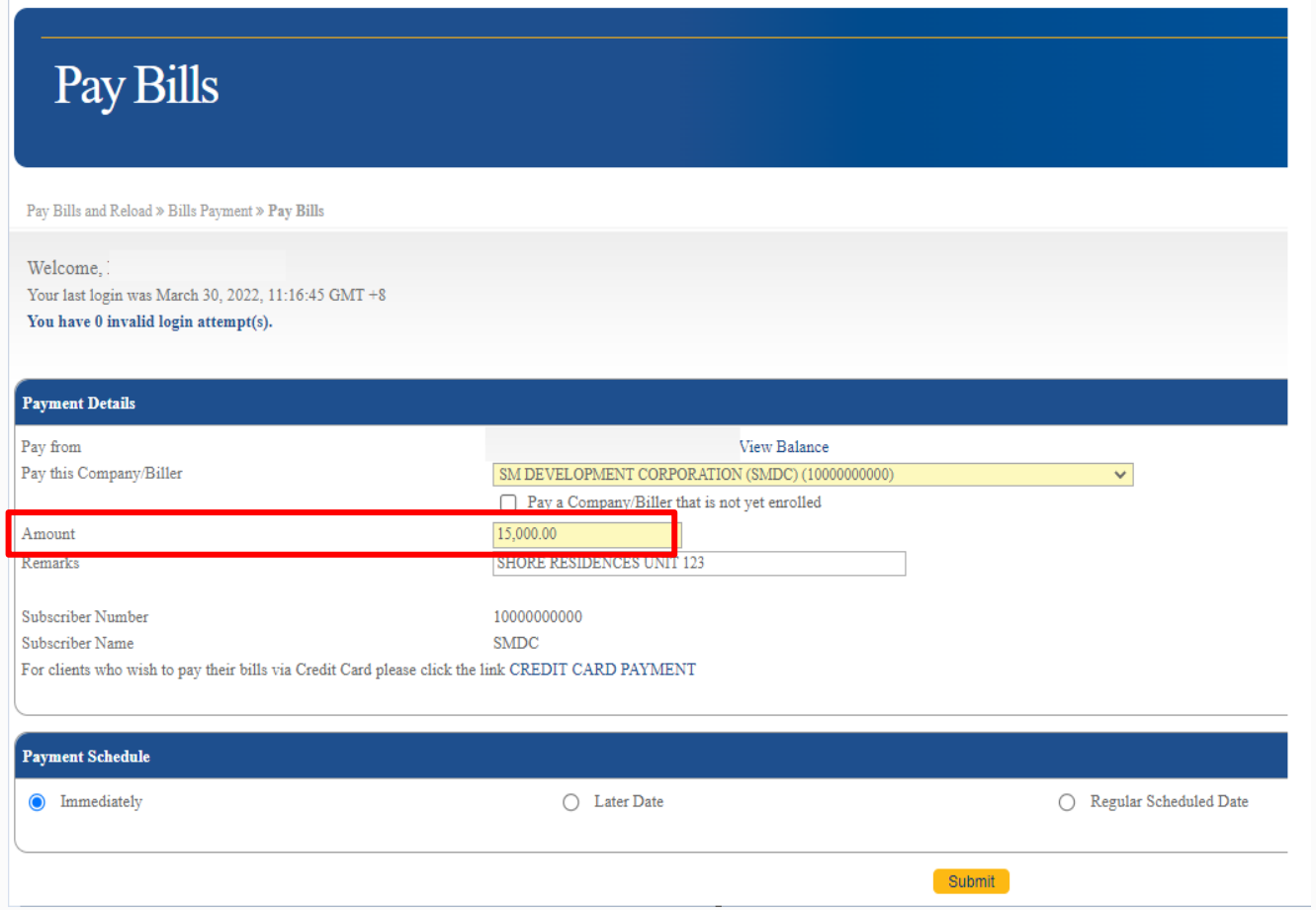

1. Go to https://online.bdo.com.ph/ and enter your **Username** and **Password**

2. Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**

3. Choose **"Pay Bills"** Icon

4. Select the **Company/Biller** from the drop down list

5. **Add Payment details:**
   - Amount

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BDO How to Make Payment

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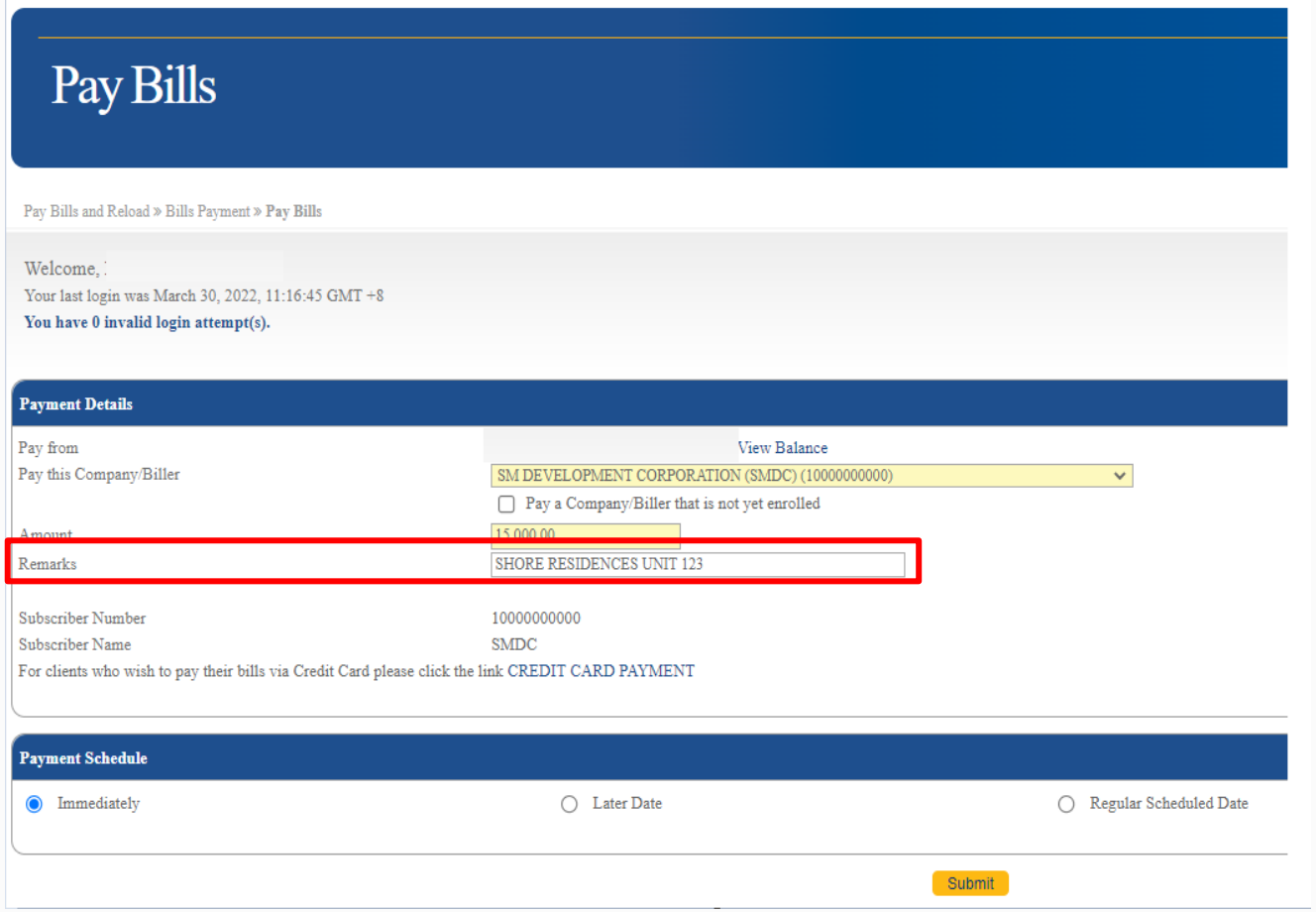

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2. Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**

3. Choose **"Pay Bills"** Icon

4. Select the **Company/Biller** from the drop down list

5. **Add Payment details:**
   - Amount
   - Remarks (Project & Unit)

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BDO How to Make Payment

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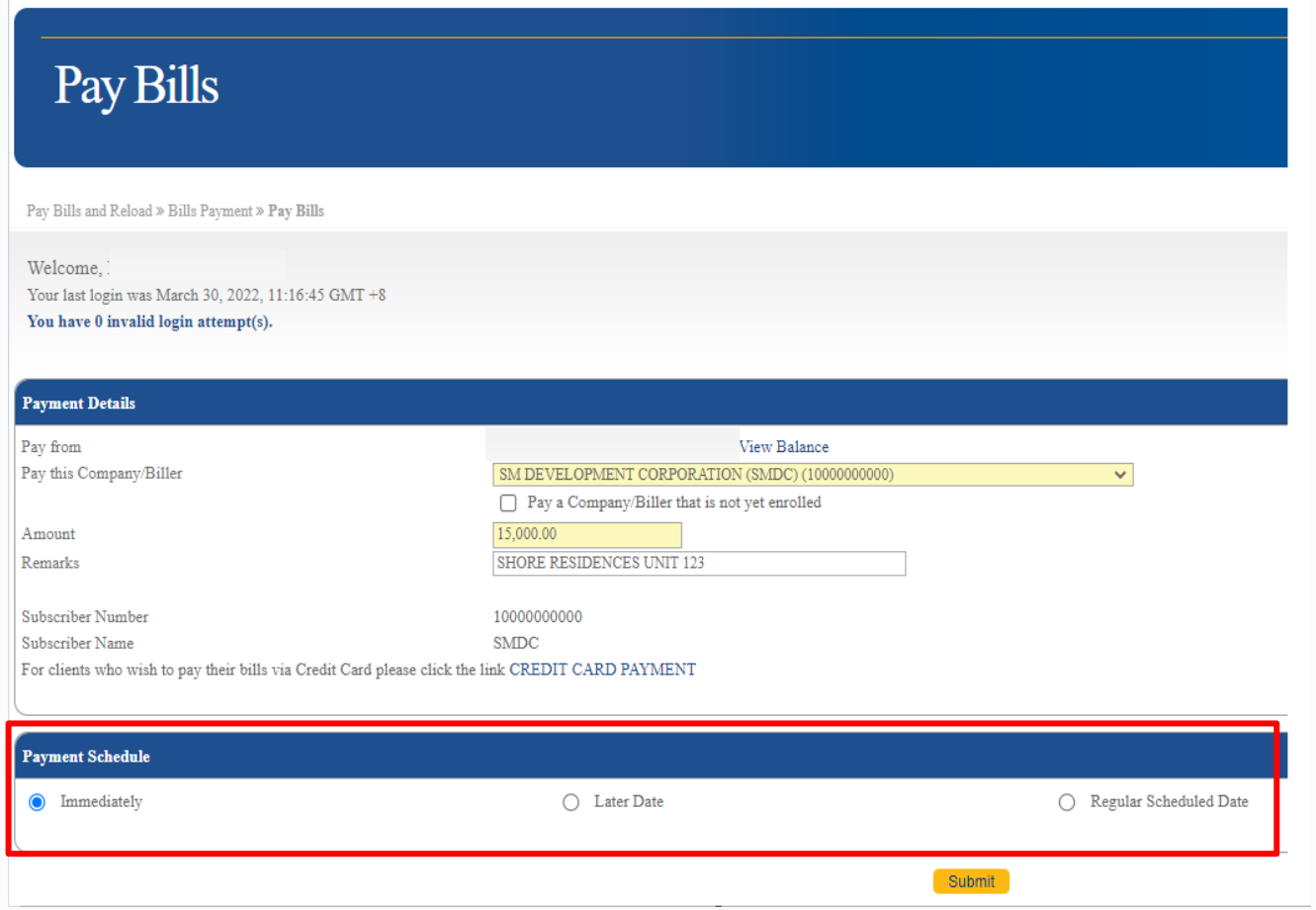

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2. Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**

3. Choose **"Pay Bills"** Icon

4. Select the **Company/Biller** from the drop down list

5. **Add Payment details:**
   - Amount
   - Remarks (Project & Unit)

6. Choose any of the following for the desired schedule of payment by editing the date before submitting
   a. Immediately
   b. Later Date
   c. Regular Scheduled Date

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BDO How to Make Payment

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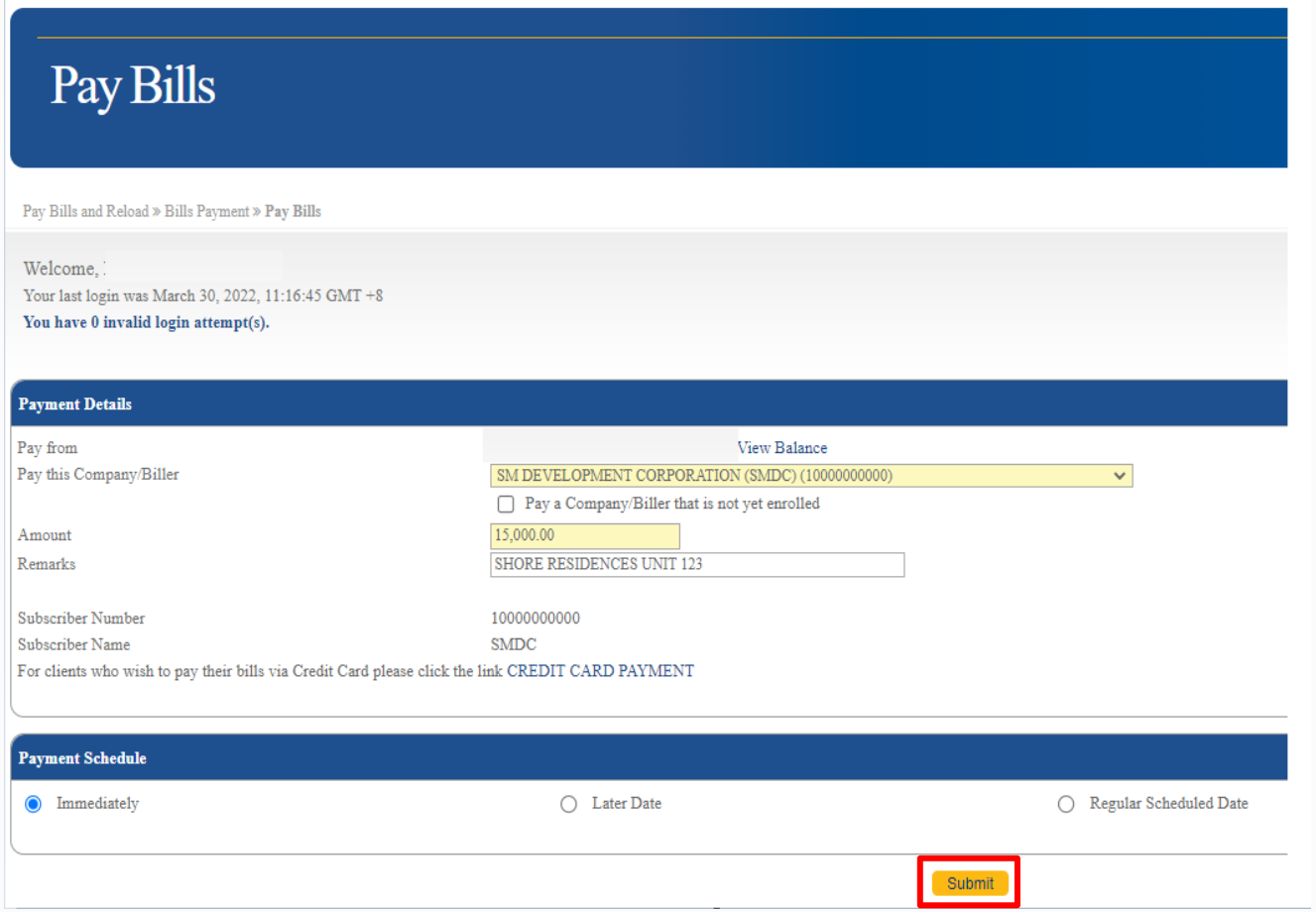

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3. Choose **"Pay Bills"** Icon

4. Select the **Company/Biller** from the drop down list

5. **Add Payment details:**
   - Amount
   - Remarks (Project & Unit)

6. Choose any of the following for the desired schedule of payment by editing the date before submitting
   a. Immediately
   b. Later Date
   c. Regular Scheduled Date

7. Click **"Submit"** to authorize transaction

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BDO How to Make Payment

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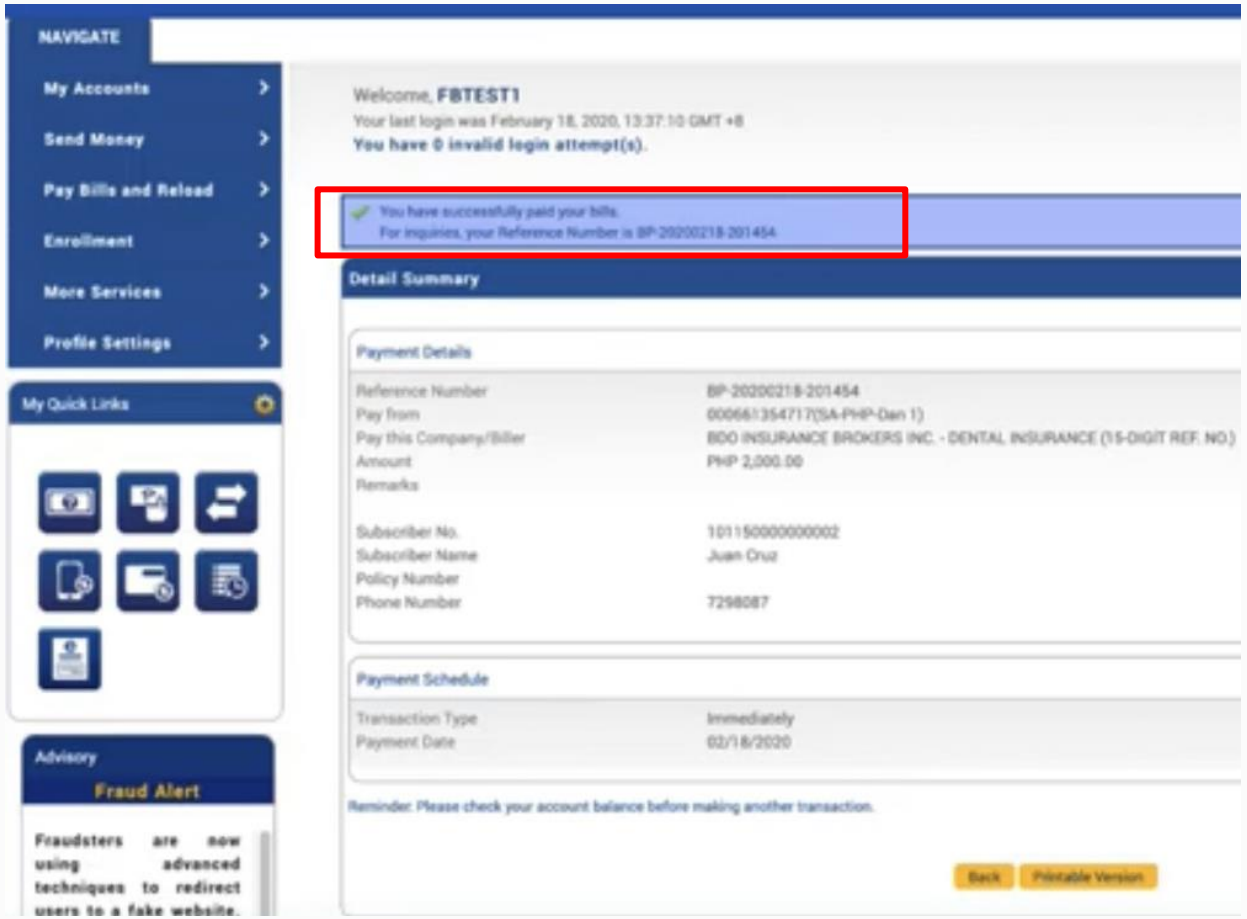

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2 Enter the One-Time Password (OTP) sent to your registered mobile number and click **"Proceed"**

3 Choose **"Pay Bills"** Icon

4 Select the **Company/Biller** from the drop down list

5 **Add Payment details:**
- Amount
- Remarks (Project & Unit)

6 Choose any of the following for the desired schedule of payment by editing the date before submitting
   a. Immediately
   b. Later Date
   c. Regular Scheduled Date

7 Click **"Submit"** to authorize transaction

8 **Screenshot and save a copy** of the payment confirmation for future reference

Note: To ensure that transaction is successful there must be Reference Number

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REMINDERS

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DO NOT USE:	USE INSTEAD:
Instapay / Local Bank Transfer	DragonPay Online Banking
Send Money of any bank	Bank Bills Payment (BDO, BPI, CBC, PNB)
G-Cash / Maya Send Money	G-Cash / Maya Pay Bills
Non-accredited remittance partners	Accredited remittance partners of BDO

- Can’t capture the information indicated by the buyer
- Can’t identify the remitter and source of payment
- Can’t include the buyer’s payment in the collection report provided to SMDC

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01 LOG-IN TO YOUR APP

BDO Pay | BDO Unibank, Inc. (available for android and IOS)

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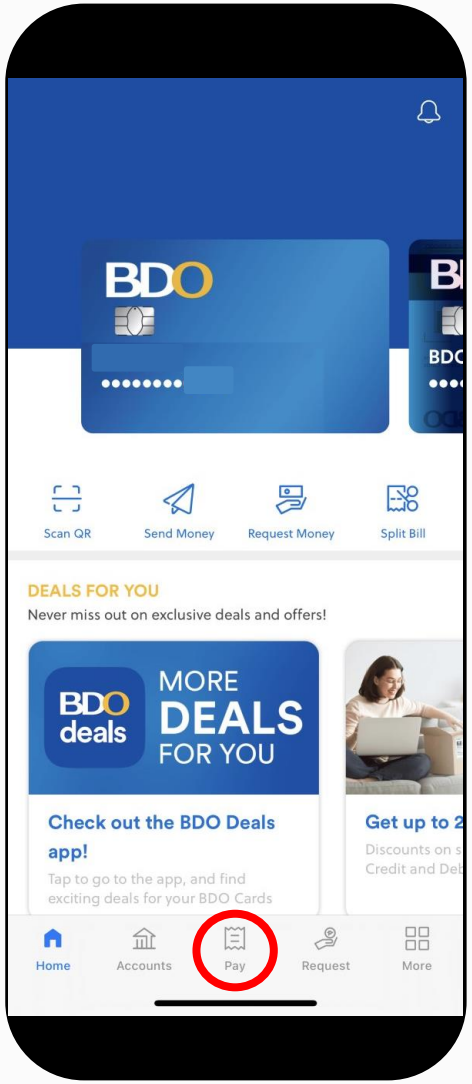

01 LOG-IN TO YOUR APP

02 CHOOSE **"PAY"**, THEN SELECT **"PAY BILLS"**

BDO Pay | BDO Unibank, Inc. (available for android and IOS)

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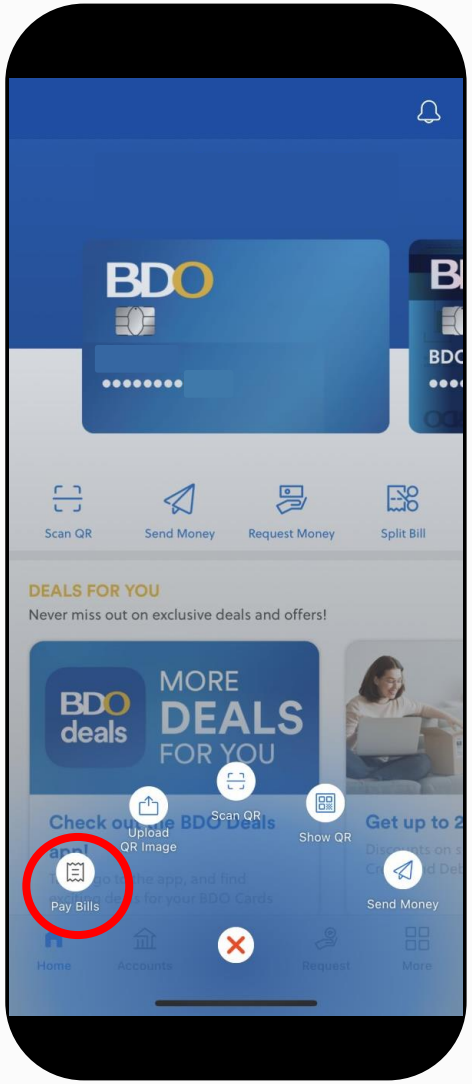

01 LOG-IN TO YOUR APP

02 CHOOSE “**PAY**”,
THEN SELECT **“PAY BILLS”**

03 CLICK **“REAL ESTATE”**

BDO Pay | BDO Unibank, Inc. (available for android and IOS)

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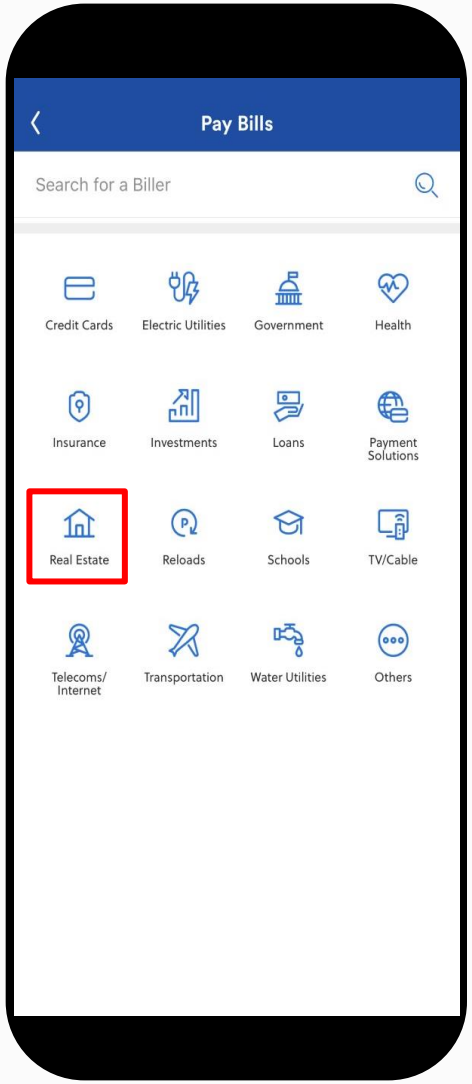

01 LOG-IN TO YOUR APP

02 CHOOSE “**PAY**”,
THEN SELECT **“PAY BILLS”**

03 CLICK **“REAL ESTATE”**

04 SELECT A **BILLER COMPANY**

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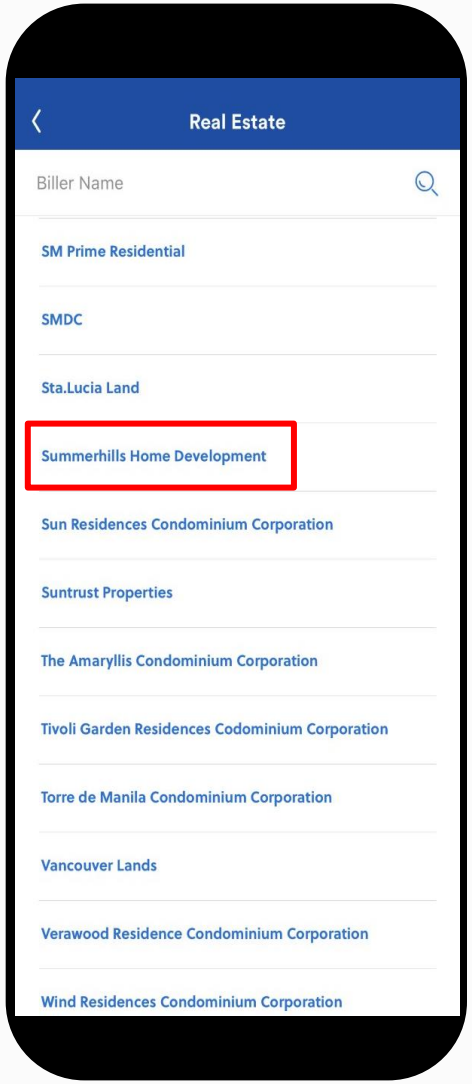

01 LOG-IN TO YOUR APP

02 CHOOSE "**PAY**",
THEN SELECT **"PAY BILLS"**

03 CLICK **"REAL ESTATE"**

04 SELECT A BILLER COMPANY

05 FILL-IN NECESSARY DETAILS:

- Subscriber Account Number: 11-digit Contract Information Number (CIN)

**The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.*

- Subscriber Account Name: Buyer's name
- Amount

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01 LOG-IN TO YOUR APP

02 CHOOSE "**PAY**",
THEN SELECT **"PAY BILLS"**

03 CLICK **"REAL ESTATE"**

04 SELECT A BILLER COMPANY

05 FILL-IN NECESSARY DETAILS:

- Subscriber Account Number: 11-digit Contract Information Number (CIN)

**The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.*

- Subscriber Account Name: Buyer's name
- Amount

06 CONFIRM YOUR TRANSACTION

BDO Pay | BDO Unibank, Inc. (available for android and IOS)

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01 LOG-IN TO YOUR APP

02 CHOOSE “**PAY**”,
THEN SELECT **“PAY BILLS”**

03 CLICK **“REAL ESTATE”**

04 SELECT A BILLER COMPANY

05 FILL-IN NECESSARY DETAILS:

- Subscriber Account Number: 11-digit Contract Information Number (CIN)

**The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.*

- Subscriber Account Name: Buyer’s name
- Amount

06 CONFIRM YOUR TRANSACTION

07 SAVE THE SCREENSHOT OF THE
PAYMENT CONFIRMATION

IMPORTANT NOTE: You may save the biller to your favorites to make future payments easier.

BDO Pay | BDO Unibank, Inc. (available for android and IOS)

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BPI

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Only applicable to the projects under:

SMDC SM PRIME VANCOUVER LANDS INC. 2241 TWENTY TWO FORTY ONE PROPERTIES INC.

Two ways to pay online:

- Online Website
- Mobile App

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STEP 1: Enroll SMDC / SMPH / VLI / 2241 as "biller" https://online.bpi.com.ph

STEP 2: Pay thru Online Bills Facility

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ADD BILLER

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STEP 1

Go to cbconline.chinabank.ph and enter your Username and Password

STEP 2

Select **“Pay or Transfer”** icon, click **“To Billers”** and choose **“Add Biller”**

STEP 3

Fill in the required enrollment details:

1. Company/Biller Name: Choose from the dropdown list
2. Subscriber Number: 11-digit Contract Information Number (CIN)
   - The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.
3. Subscriber Name: Buyer’s Name

STEP 4

Review and confirm the details of your **“Add Biller”** transaction and click the **“Confirm”** button

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PAY BILLS

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1. Go to cbconline.chinabank.ph and enter your Username and Password
2. Go to **"Transactions > Bills Payment"** and choose **"Pay Your Bills"** icon
3. Choose **"Yes"** in Pay to your Enrolled Biller
4. Select the Company/Biller from the drop down list
5. Encode amount of payment and remarks for future reference
6. Choose desired schedule of payment:
   a. Pay Now
   b. Recurring
   c. Scheduled
7. Confirm by entering the **"One-Time Password"** (OTP) sent to your registered mobile number
8. Submit payment and save a screenshot of the confirmation

Note: To ensure that transaction is successful there must be Reference Number

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01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

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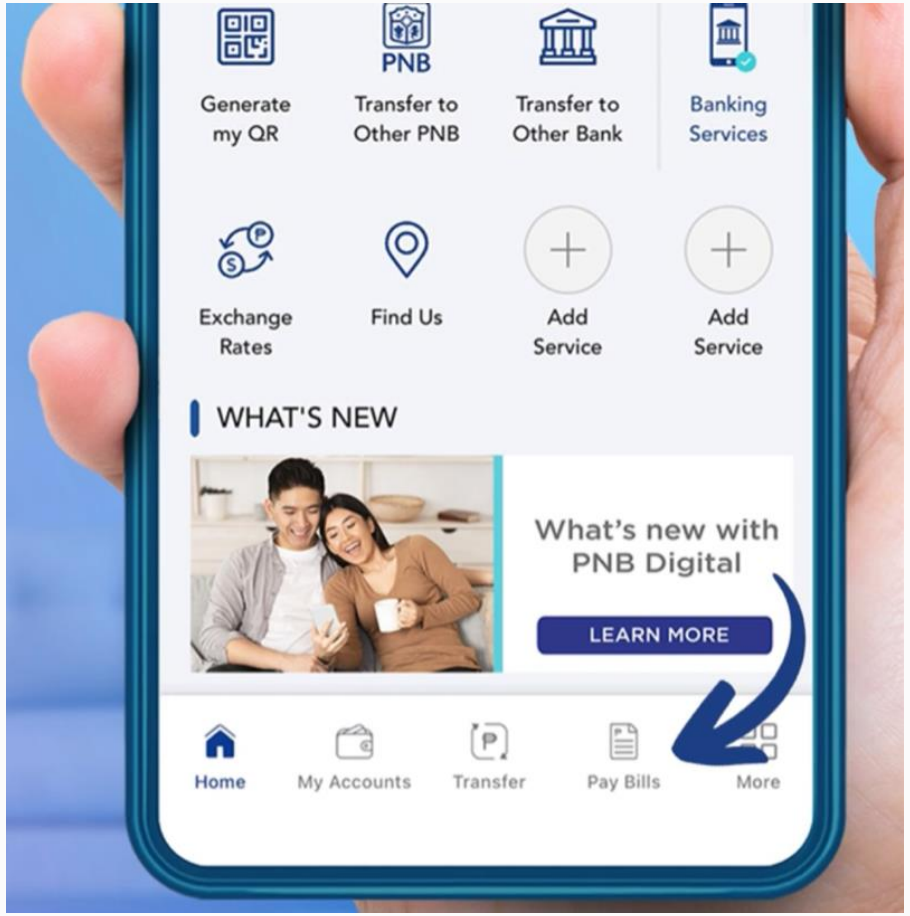

02 Click **"Pay Bills"** on the menu

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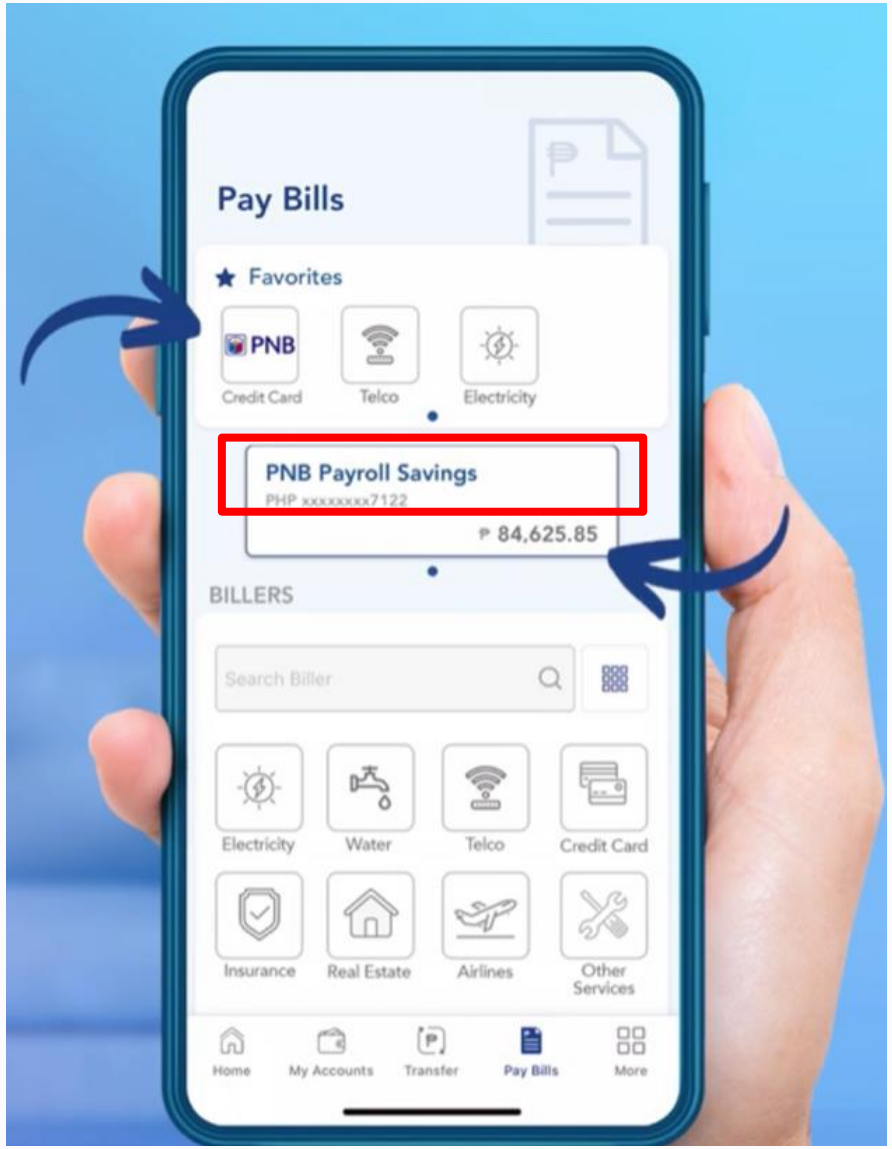

01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

02 Click **"Pay Bills"** on the menu

03 Choose the source account for your payment

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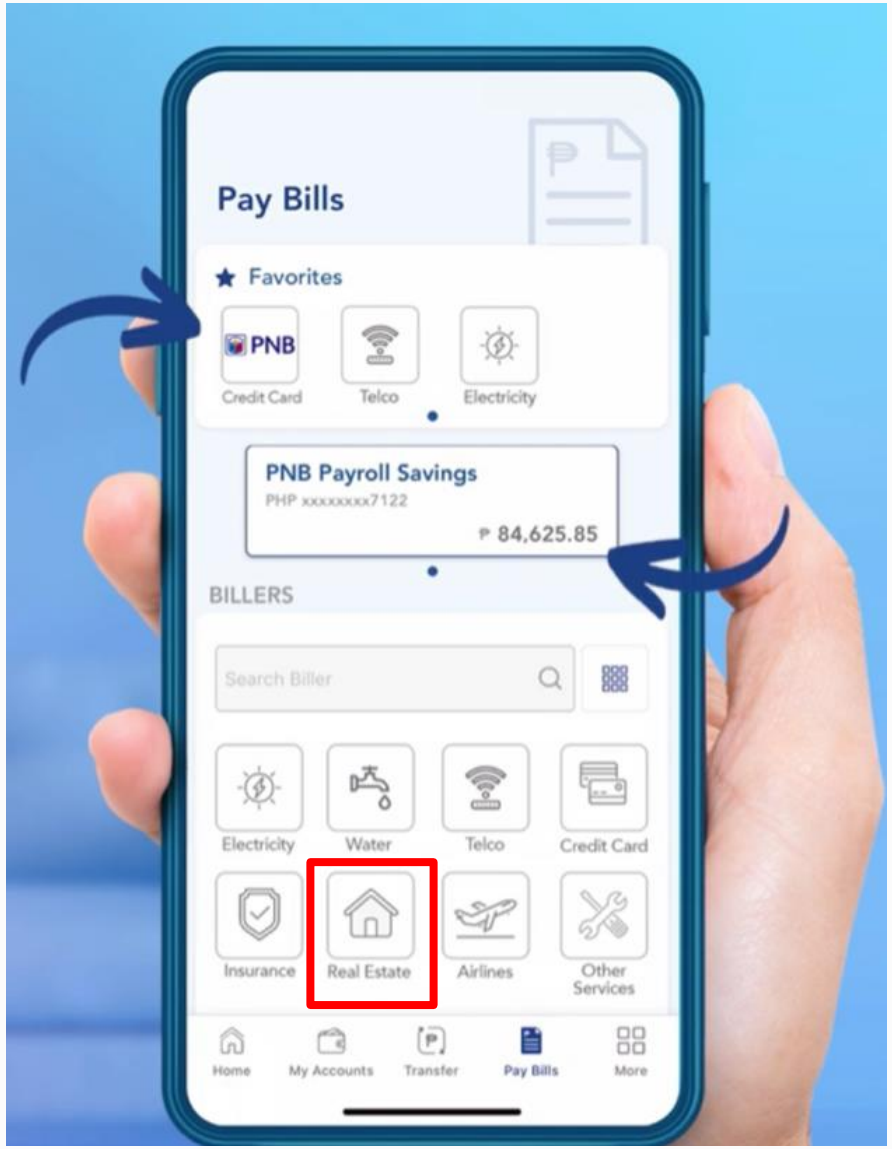

01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

02 Click **"Pay Bills"** on the menu

03 Choose the source account for your payment

04 Select "**Real Estate**" and Choose the company

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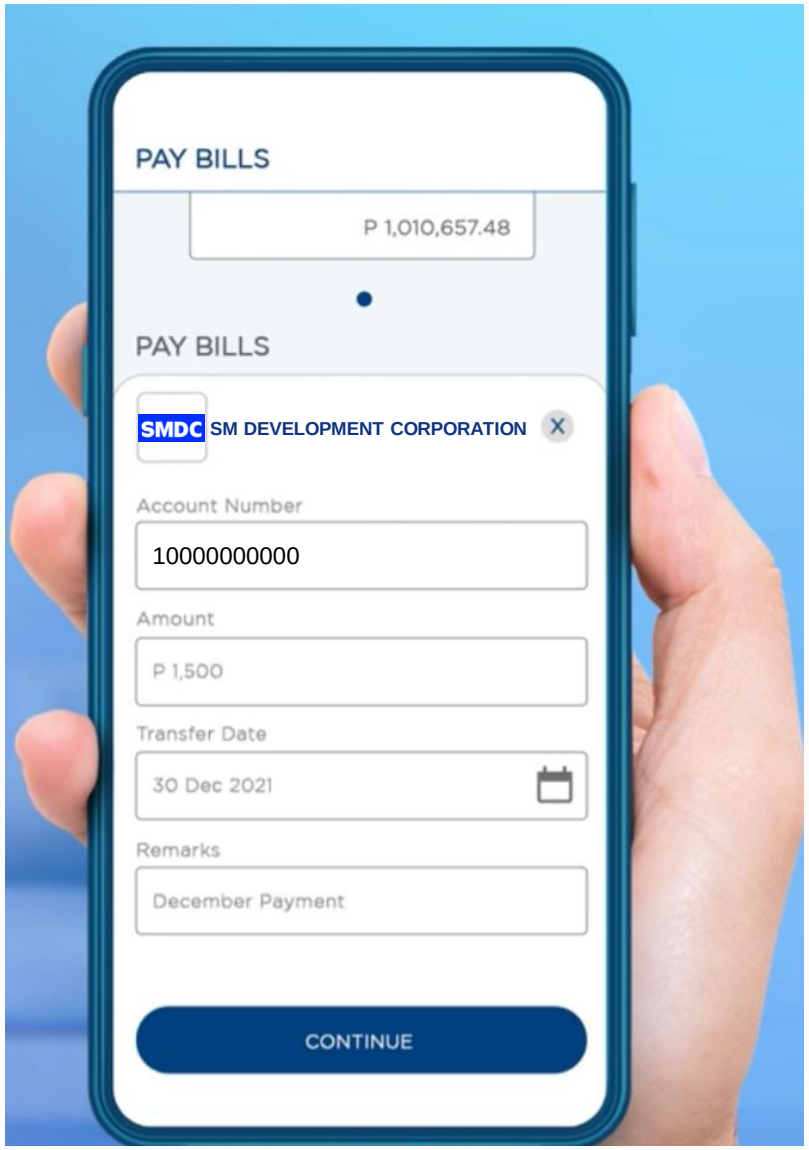

01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

02 Click **"Pay Bills"** on the menu

03 Choose the source account for your payment

04 Select "**Real Estate"** and Choose the company

05 Enter the payment details

- Account number: 11 digit CIN
- Amount
- Transfer date
- Remarks

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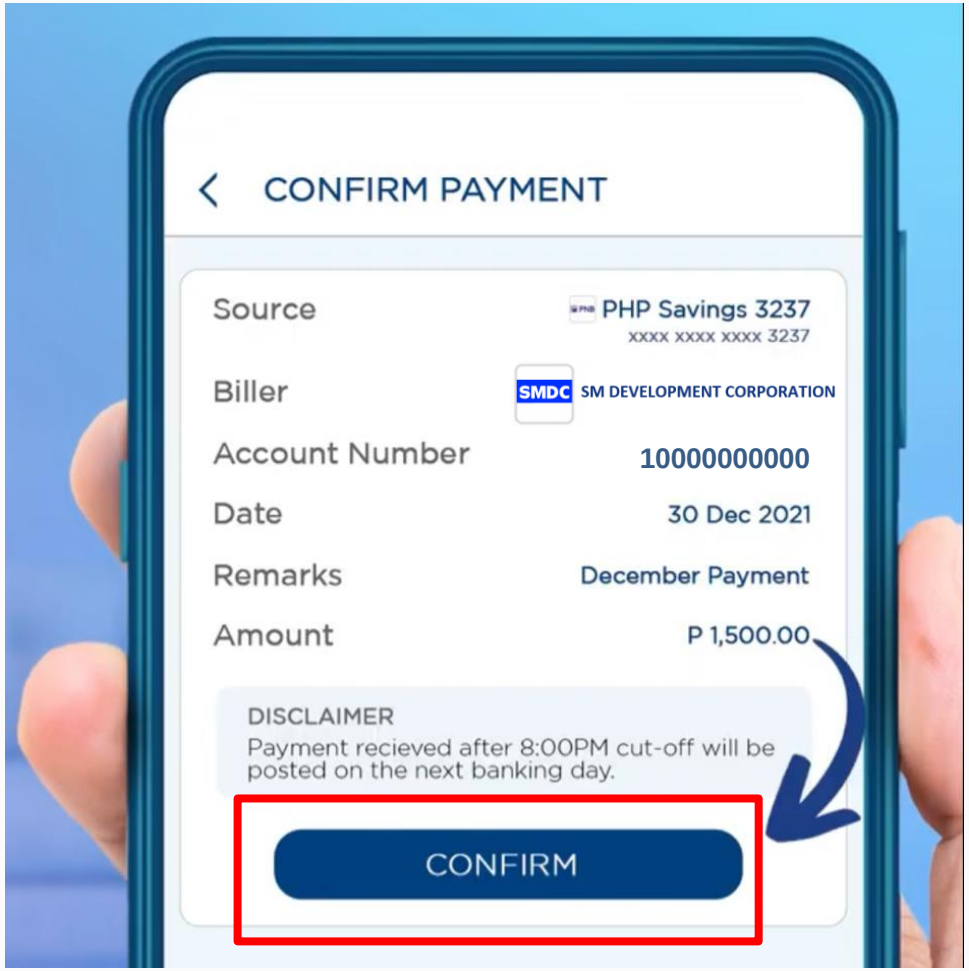

01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

02 Click **"Pay Bills"** on the menu

03 Choose the source account for your payment

04 Select "**Real Estate"** and Choose the company

05 Enter the payment details
- Account number: 11 digit CIN
- Amount
- Transfer date
- Remarks

06 Review and Confirm your payment details

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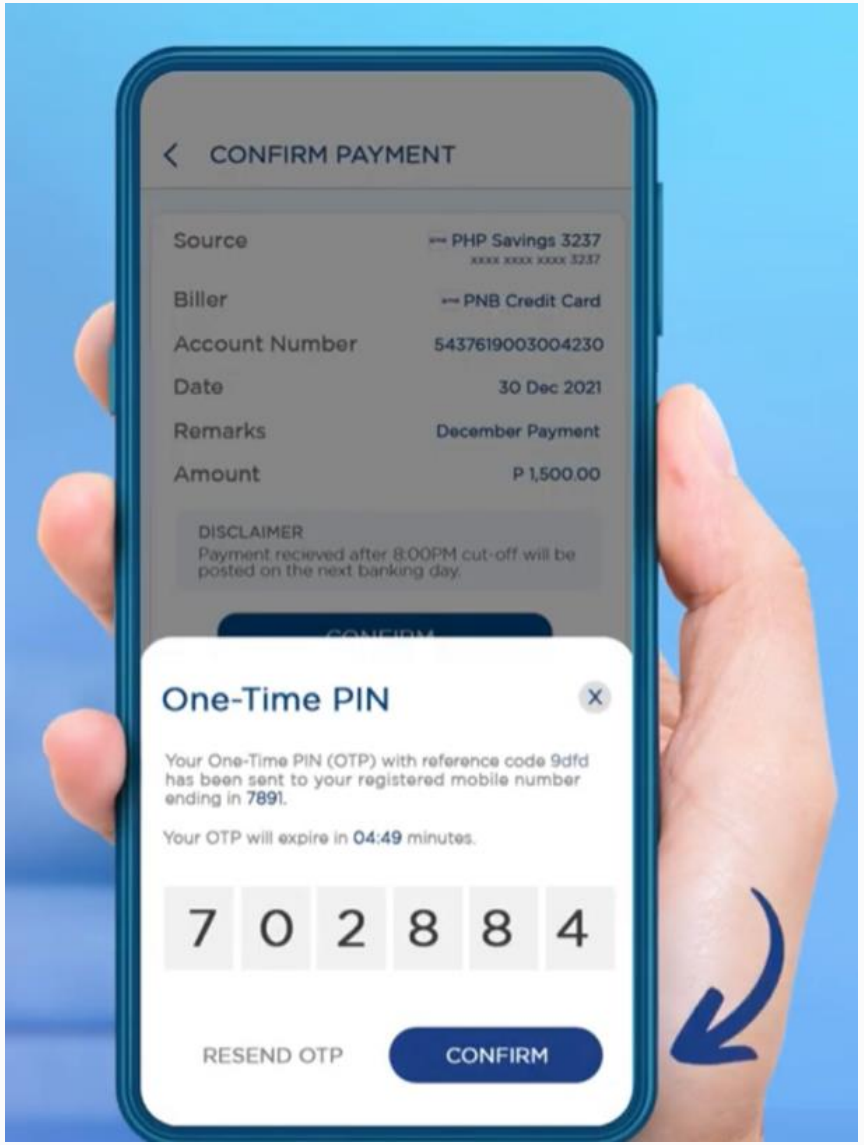

01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

02 Click **"Pay Bills"** on the menu

03 Choose the source account for your payment

04 Select "**Real Estate"** and Choose the company

05 Enter the payment details
- Account number: 11 digit CIN
- Amount
- Transfer date
- Remarks

06 Review and Confirm your payment details

07 Enter the One-Time-Pin (OTP) sent to your registered mobile number

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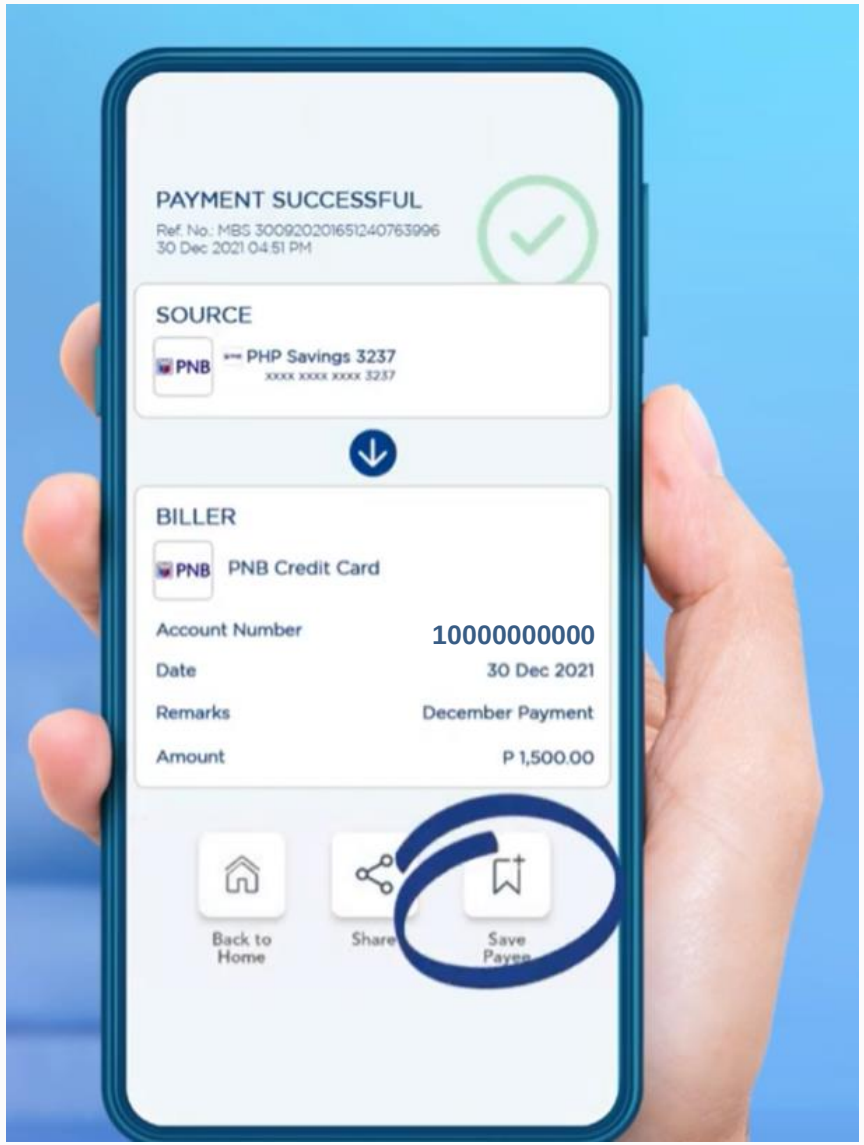

01 Log-in to your app OR Go to www.pnb.com.ph and enter your **Username** and **Password**

02 Click **"Pay Bills"** on the menu

03 Choose the source account for your payment

04 Select "**Real Estate"** and Choose the company

05 Enter the payment details
- Account number: 11 digit CIN
- Amount
- Transfer date
- Remarks

06 Review and Confirm your payment details

07 Enter the One-Time-Pin (OTP) sent to your registered mobile number

08 Screenshot the payment confirmation and Save the Biller for future reference

For your convenience, you have the option to schedule recurring fixed monthly payments so you no longer have to worry about missing your due dates.

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Bills Pay PH via Instapay thru RCBC

SMDC
SRTD - SALES TRAINING TEAM

a. RCBC Retail (ROR) Website at: https://www.rcbconlinebanking.com/

1. Log-in User ID and Password
2. Select "Source Bank Account Number"
3. Select Bills Payment and go to "Pay Bills" Menu
4. Select "Biller's Name"
5. Fill-in the Buyers Name, CIN and Amount
6. Click Pay Now and Proceed to Payment

b. RCBC Mobile Application

1. Log-in User ID and Password
2. Select "Pay Bills"
3. Select "Biller's Name"
4. Fill-in the Buyers Name, CIN and Amount
5. Click "Pay Now" and Proceed to Payment

Note: Please DO NOT use REGULAR InstaPay to avoid unidentified payments.

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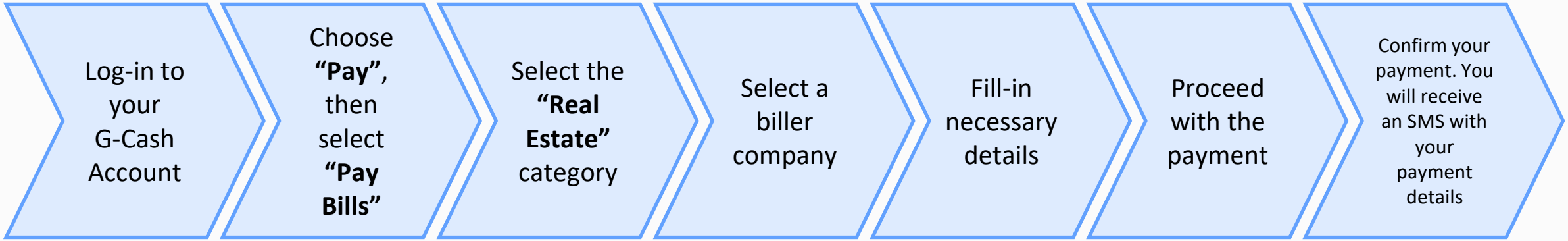
Pay Bills

SMDC
SRTD - SALES TRAINING TEAM



DETAILS TO INCLUDE:

- 11-digit CIN
- Buyer's Name
- Project Name: Select applicable from the drop-down list
- Payment Type: Select desired payment type
- Remarks
- Amount
- Preferred email address

FOR MOBILE USERS ONLY: if you want to be directed in the "Real Estate" category, you may click this link:
https://gcashapp.page.link/realestatebill

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Pay Bills

SMDC
SRTD - SALES TRAINING TEAM

For inquiries/concerns:

Contact Person	E-mail Address	Local
Maureen I. Chan	maureen.chan@smdevelopment.com	1948
Jennifer M. Jaspio	jennifer.jaspio@smdevelopment.com	2058
Barbara V. Angel	barbara.angel@smdevelopment.com	2494

Reminders:

DO NOT USE:	USE INSTEAD:
Instapay / Local Bank Transfer	DragonPay Online Banking
Send Money of any bank	Bank Bills Payment (BDO, BPI, CBC, PNB)
G-Cash / Maya Send Money	G-Cash / Maya Pay Bills
Non-accredited remittance partners	Accredited remittance partners of BDO

- Can't capture the information indicated by the buyer
- Can't identify the remitter and source of payment
- Can't include the buyer's payment in the collection report provided to SMDC

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It's everything and a bank maya

Pay Bills

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Login to your Maya Account
STEP 2	Choose "Bills"
STEP 3	Select the "Real Estate" category
STEP 4	Select a biller company
STEP 5	Fill in the necessary details • Contract Information Number/Holding no.: 11-digit CIN **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** • Amount • Buyer's Name • Contact No. • Payment Type: Select desired payment type from the drop-down list • Project Name: Select applicable project from drop-down list • Remarks • Email Address: Preferred active email address
STEP 6	Your bill will be updated from **Processing** to **Completed** once bill has been posted. Make sure to **add the biller to Favorites** after paying for easy access on your next payment

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Dragon Pay (Other Banks)

01 Go to DragonPay link

- SM Development Corporation (SMDC)
- Summerspring Development Corp. (SSDC)
- SM Prime Holdings Inc. (SMPHI)
- Vancouver Lands Incorporated (VLI)

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01 Go to DragonPay link

- SM Development Corporation (SMDC)
- Summerspring Development Corp. (SSDC)
- SM Prime Holdings Inc. (SMPHI)
- Vancouver Lands Incorporated (VLI)

02 Fill-in necessary details:

- 11 digit CIN
- Buyer's Complete Name
- Active Email Address
- Amount to Pay
- Remarks (Project & Unit)

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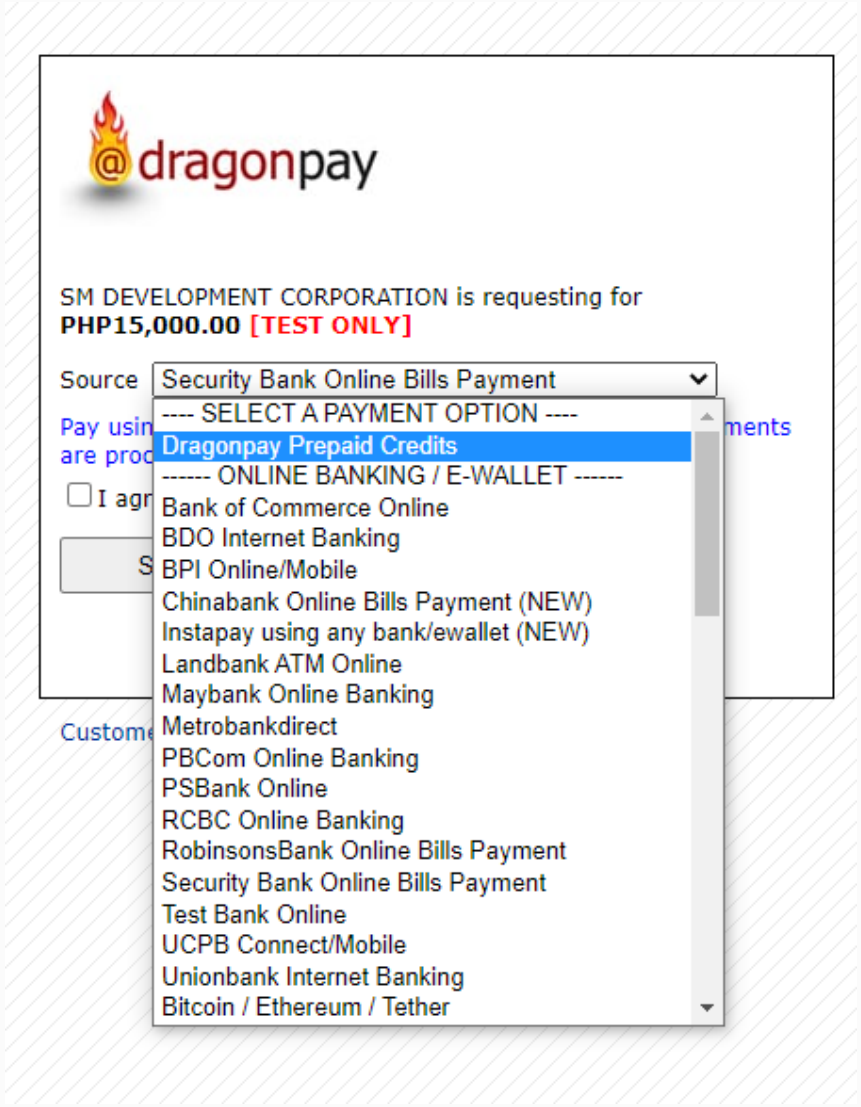

01 Go to DragonPay link

- SM Development Corporation (SMDC)
- Summerspring Development Corp. (SSDC)
- SM Prime Holdings Inc. (SMPHI)
- Vancouver Lands Incorporated (VLI)

02 Fill-in necessary details:

- 11 digit CIN
- Buyer's Complete Name
- Email Address
- Amount to Pay
- Remarks (Project & Unit)

03 Select Payment Channel from the drop-down list

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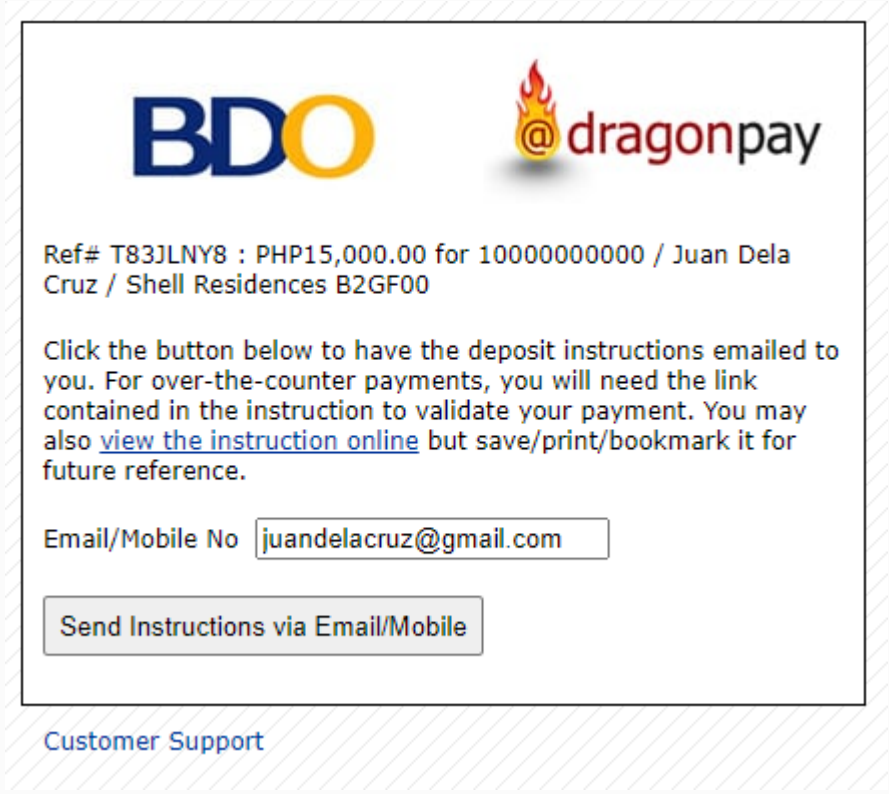


01 Go to DragonPay link

- SM Development Corporation (SMDC)
- Summerspring Development Corp. (SSDC)
- SM Prime Holdings Inc. (SMPHI)
- Vancouver Lands Incorporated (VLI)

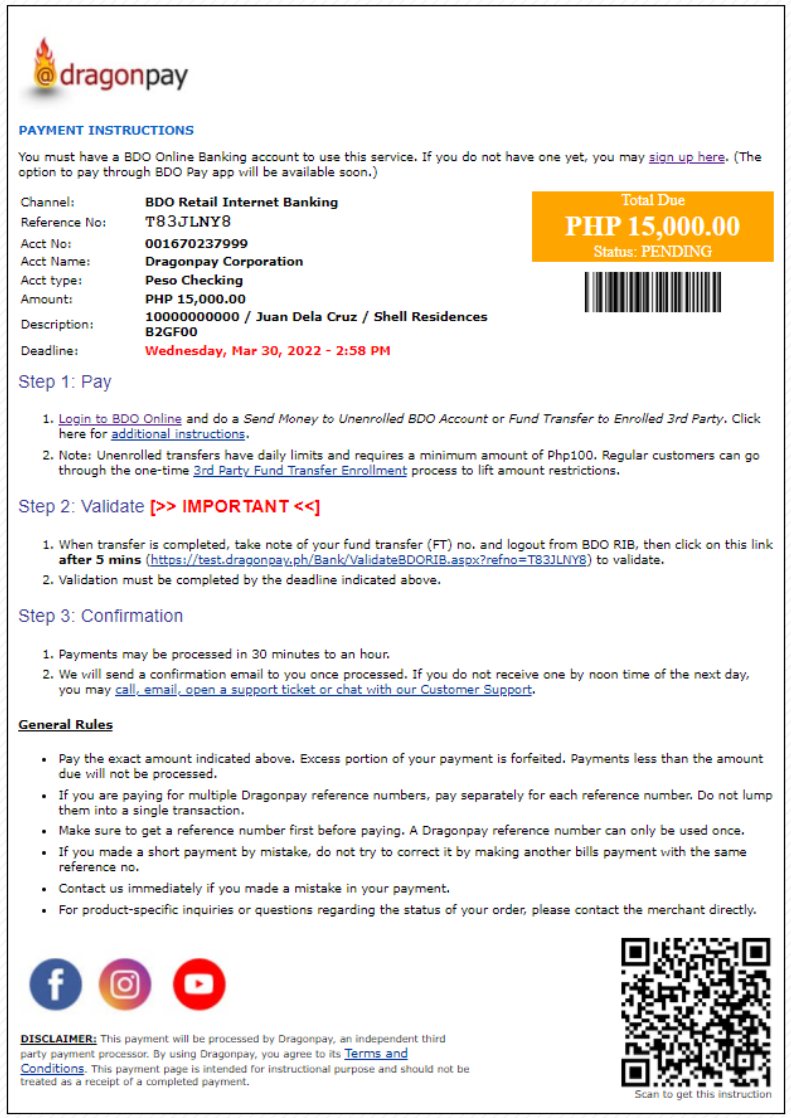
02 Fill-in necessary details:

- 11 digit CIN
- Buyer's Complete Name
- Email Address
- Amount to Pay
- Remarks (Project & Unit)

03 Select Payment Channel from the drop-down list

04 Review summary of your selection
(reference no., amount, invoice no., name and remarks)
Provide active email address / mobile no. where you want to receive the instructions

This information is proprietary to SM Development Corporation as of MAY 2023 and may be subject to change.



dragonpay

PAYMENT INSTRUCTIONS

You must have a BDO Online Banking account to use this service. If you do not have one yet, you may sign up here. (The option to pay through BDO Pay app will be available soon.)

Channel:	**BDO Retail Internet Banking**
Reference No:	**T83JLNY8**
Acct No:	**001670237999**
Acct Name:	**Dragonpay Corporation**
Acct type:	**Peso Checking**
Amount:	**PHP 15,000.00**
Description:	**10000000000 / Juan Dela Cruz / Shell Residences B2GF00**
Deadline:	**Wednesday, Mar 30, 2022 - 2:58 PM**

Total Due
PHP 15,000.00
Status: PENDING

Step 1: Pay

1. Login to BDO Online and do a *Send Money to Unenrolled BDO Account* or *Fund Transfer to Enrolled 3rd Party*. Click here for additional instructions.
2. Note: Unenrolled transfers have daily limits and requires a minimum amount of Php100. Regular customers can go through the one-time 3rd Party Fund Transfer Enrollment process to lift amount restrictions.

Step 2: Validate **[>> IMPORTANT <<]**

1. When transfer is completed, take note of your fund transfer (FT) no. and logout from BDO RIB, then click on this link **after 5 mins** (https://test.dragonpay.ph/Bank/ValidateBDORIB.aspx?refno=T83JLNY8) to validate.
2. Validation must be completed by the deadline indicated above.

Step 3: Confirmation

1. Payments may be processed in 30 minutes to an hour.
2. We will send a confirmation email to you once processed. If you do not receive one by noon time of the next day, you may call, email, open a support ticket or chat with our Customer Support.

General Rules

- Pay the exact amount indicated above. Excess portion of your payment is forfeited. Payments less than the amount due will not be processed.
- If you are paying for multiple Dragonpay reference numbers, pay separately for each reference number. Do not lump them into a single transaction.
- Make sure to get a reference number first before paying. A Dragonpay reference number can only be used once.
- If you made a short payment by mistake, do not try to correct it by making another bills payment with the same reference no.
- Contact us immediately if you made a mistake in your payment.
- For product-specific inquiries or questions regarding the status of your order, please contact the merchant directly.

DISCLAIMER: This payment will be processed by Dragonpay, an independent third party payment processor. By using Dragonpay, you agree to its Terms and Conditions. This payment page is intended for instructional purpose and should not be treated as a receipt of a completed payment.

Scan to get this instruction

01 Go to DragonPay link

- **SM Development Corporation (SMDC)**
- **Summerspring Development Corp. (SSDC)**
- **SM Prime Holdings Inc. (SMPHI)**
- **Vancouver Lands Incorporated (VLI)**

02 Fill-in necessary details:

- 11 digit CIN
- Buyer's Complete Name
- Email Address
- Amount to Pay
- Remarks (Project & Unit)

03 Select Payment Channel from the drop-down list

04 Review summary of your selection *(reference no., amount, invoice no., name and remarks)* Provide active email address / mobile no. where you want to receive the instructions

05 Check notification via SMS/email and follow instructions accordingly

Note: To ensure that transaction is successful there must be Reference Number

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REMINDERS

SMDC
SRTD - SALES TRAINING TEAM

DO NOT USE:	USE INSTEAD:
Instapay / Local Bank Transfer	DragonPay Online Banking
Send Money of any bank	Bank Bills Payment (BDO, BPI, CBC, PNB)
G-Cash / Maya Send Money	G-Cash / Maya Pay Bills
Non-accredited remittance partners	Accredited remittance partners of BDO

- Can’t capture the information indicated by the buyer
- Can’t identify the remitter and source of payment
- Can’t include the buyer’s payment in the collection report provided to SMDC

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Dragon Pay (Regional Banking)

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to SMDC's Payment Portal via Dragonpay by clicking the links below: • SM Development Corporation (SMDC) • Summerspring Development Corporation (SSDC) • SM Prime Holdings Inc. (SMPHI) • Vancouver Lands Incorporated (VLI)
STEP 2	Fill in the necessary details • Contract Information Number/Holding no.: 11-digit CIN **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** • Buyer's Name • Email Address: Preferred active email address • Amount • Remarks
STEP 3	Select SG/HK/TH/MY/AU Online banking from the Source dropdown list
STEP 4	Buyer will be redirected to Xanpay's site. Choose the Country and Phone number then verify • Enter the OTP received via SMS and click on Pay • Buyer will receive an email with payment confirmation details

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Dragon Pay (Crypto-currency)

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to SMDC's Payment Portal via Dragonpay by clicking the links below: • SM Development Corporation (SMDC) • Summerspring Development Corporation (SSDC) • SM Prime Holdings Inc. (SMPHI) • Vancouver Lands Incorporated (VLI)
STEP 2	Fill in the necessary details • Contract Information Number/Holding no.: 11-digit CIN **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** • Buyer's Name • Email Address: Preferred active email address • Amount • Remarks
STEP 3	Select Bitcoin/ Ethereum / USDT / BinancePay from the Source dropdown list
STEP 4	Buyer will be redirected to Crypto-currency wallet
STEP 5	Scan the QR code and complete the payment
STEP 6	Buyer will receive an email with payment confirmation details

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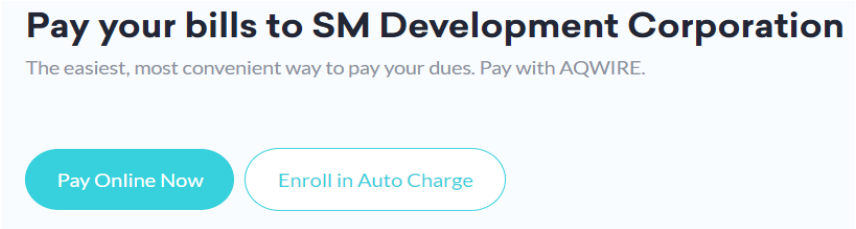
aqwire (for Int'l Card Payments, Paypal & Grab Pay)

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to https://pay.aqwire.io/smdc
STEP 2	Click the "Pay Online Now" button 
STEP 3	Fill in the necessary details and click "Next" • Contract Information Number/Holding no.: 11-digit CIN **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** • Payment Type - Select desired payment type from the drop-down list • Amount Due • Buyer's Registered Email Address with SMDC - Preferred active email address • Buyer's Phone Number • Seller's Name - Optional • Notes - Optional
STEP 4	Choose your preferred payment option and type in your payment details. Once done, just click on "Pay Now"
STEP 5	Review all encoded information then click "Complete my Payment". You will be prompted once payment is successful
STEP 6	An e-receipt will be sent to the email address you provided Payment Methods Available: Local Banks: UnionBank & BPI E-wallets: Gcash, Grabpay, Paypal & Maya International Credit/Debit Card: MasterCard, VISA, AMEX, Discovery, Diner's Club, UnionPay and PayPal Buyers can pay using MasterCard/VISA Debit/Credit Card for the following currencies: JPY, GBP, CNY, AUD, CAD, SGD, EUR, AED, USD, PHP.

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iPay88 for Local Payments

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to [SMDC Account Manager]
STEP 2	Click the “Card Payment” icon
STEP 3	Go to “Pay Now”. Choose the specific project & Unit and click “Pay” button
STEP 4	Read the Terms and Condition and click “Accept”
STEP 5	Enter Email Address (optional), Amount, and Remarks (optional), then click “Submit” • *For multiple emails, type email addresses separated by semicolon (;)* • *Minimum amount to be paid is Php. 15.00*
STEP 6	You will be redirected to the payment gateway page. Review the Summary of Transactions
STEP 7	Fill out all the required fields, and click “Proceed”
STEP 8	Successful Payment Confirmation Message will be displayed and an email confirmation will be sent to the registered email address

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OVER-THE-COUNTER

01

Go to Payment Center at the G/F Two E-com Center Ocean Drive, MOA Complex, Pasay City

02

Get a queuing number at the Reception area

03

Present your payment to our Cashiers and a valid receipt will be issued

Note: Sellers are not allowed to transact unless they present an authorization from the buyer/s

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01

CASH

a. For Cash payment greater than **Php 50,000.00**, proceed to the nearest BDO branch and pay through Bills Payment Facility

*For the complete list of BDO branches visit *BDO List of Branches here**

b. For USD payments, amount will be converted to Peso equivalent based on the Company's prevailing rate at the time of receipt of payment

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02

CHECK

a. Must be currently dated or at least issued within 170 days from the date of the check
b. For USD, must be drawn within US territory only. The amount is converted to Peso equivalent based on Company's prevailing rate at the time the check is received
c. Check and date format should be in accordance with the Philippine Clearing House Corporation (PCHC) approved standard format **(MM-DD-YYYY)**
d. No alterations on the Peso check even if countersigned
e. Alterations on the USD check must be countersigned
f. An authorization is required if the buyer is not the check owner

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03

DEBIT / CREDIT CARDS

a. Present your original card with original copy of your government-issued ID. A Transaction Slip for signature will be issued by the Teller
b. Down payment of P100,000.00 and above is subject to evaluation and approval of the bank

Important Note: If the Buyer is not the Card Owner:

- Original Copy of Authorization letter authorizing use of the card
- Photocopy of government issued ID with signature of the Card Owner
- Not yet available for SM Synergy (SMSY) and Summerhillls Dev Corp (SHDC)

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04

G-CASH QR Payment

STEP 1 Request for GCash payment from the cashier

STEP 2 Open your GCash App, click Pay QR Icon, Click Scan QR Code provided by the cashier

STEP 3 Enter the Amount to pay

STEP 4 Review the details and confirm payment

STEP 5 Present the Confirmation Receipt to the Cashier

IMPORTANT NOTE: GCash is currently available for SMDC, SMPHI, VLI, 102 EDSA, SHDC, and SSDC

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05

BDO PAY QR

STEP 1 Request for BDO Pay payment from the cashier

STEP 2 Open your BDO Pay App and click Scan QR Code

STEP 3 Scan the code

STEP 4 Enter the Amount to pay

STEP 5 Review the details and confirm payment

STEP 6 Present the Confirmation Receipt to the Cashier

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06

MAYA SCAN TO PAY and QRPH

STEP 1	Request for Maya Scan to Pay or QR Ph payment from the cashier
STEP 2	Open your Maya App OR banks/e-Wallets that has QRPh and click Scan QR Code ***QRPh available Banks and E-Wallet*** • All Bank, Inc. • Asia United Bank Corporation • China Bank Corporation • Land Bank of the Philippines • PayMaya Philippines, Inc. • Rizal Commercial Banking Corporation • Starpay Corporation • TayoCash, Inc. • Union Bank of the Philippines • USSC Money Services, Inc.
STEP 3	Scan the code
STEP 4	Enter the Amount to pay
STEP 5	Review the details and confirm payment
STEP 6	Present the Confirmation Receipt to the Cashier

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THE SM STORE

OVER-THE-COUNTER

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to your nearest SM Retails Business Center *For the complete list of branches visit SM Supermalls Mall Directory*
STEP 2	Fill out the Bills Payment Slip: 1. Payment Date 2. Payee Name: indicate the **company name only** 3. Subscriber No.: 11-digit Contract Information Number (CIN) **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** 4. Subscriber's Name/Account Name: Buyer's Name 5. Mode of Payment (Cash or Check)
STEP 3	Present the filled-out Slip with your payment to the teller. A machine-validated payment slip shall be issued

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BDO Over-the-Counter

SMDC
SRTD - SALES TRAINING TEAM

<table>
<tr><td>STEP 1</td><td>Go to your nearest BDO branch (open during banking/mall hours)
*For the complete list of BDO branches visit https://www.bdo.com.ph/branches-atms-locator</td></tr>
<tr><td>STEP 2</td><td>Fill out the Bills Payment Slip:
1. Payment Date
2. Payee Name: indicate company name and institution code
<table><tr><th>Payee Name/Company Name</th><th>Institution Code</th></tr><tr><td>SM Development Corp</td><td>0226</td></tr><tr><td>SM Synergy Properties Holding Corporation</td><td>0300</td></tr><tr><td>2241 Properties, Inc.</td><td>0311</td></tr><tr><td>Vancouver Lands Inc.</td><td>0401</td></tr><tr><td>SM Prime Holdings Inc</td><td>0482</td></tr><tr><td>Springtown Development Corporation</td><td>0634</td></tr><tr><td>Metro South Davao Property Corporation</td><td>0641</td></tr><tr><td>102 EDSA</td><td>0731</td></tr><tr><td>Summerspring Development Corporation</td><td>0640</td></tr><tr><td>Summerhills Home Dev Corporation</td><td>0381</td></tr></table>3. Subscriber No.: 11-digit Contract Information Number (CIN)
The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.
4. Subscriber’s Name/Account Name: Buyer’s Name
5. Mode of Payment (Cash or Check)</td></tr>
<tr><td>STEP 3</td><td>Present the filled-out Slip with your payment to the teller.
A machine-validated payment slip shall be issued</td></tr>
</table>

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BPI Over-the-Counter

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to your nearest BPI branch **For the complete list of BPI branches visit this **link***
STEP 2	Get a queuing number from the BEA (BPI Express Assist) machine: 1. Choose "Bills Payment" 2. Select "Other Merchants" 3. Fill-in necessary details: **Reference Number – 11-digit Contract Information Number (CIN)** **Mode of Payment – Cash or Check** **Amount to be paid**
STEP 3	Transaction details will be displayed. If correct, tap "Next". If not, tap "Cancel", then you
STEP 4	A queue number will be displayed and printed. Present it to the bank teller when your Queue Number is called.
STEP 5	Hand over the payment to the teller and provide the following details: • Merchant's Name: SMDC/2241/VLI • Buyer's Name
STEP 6	Receive the validated deposit slip as proof of payment

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OVER-THE-COUNTER

SRTD - SALES TRAINING TEAM

STEP 1	Go to your nearest Chinabank branch
STEP 2	Fill out the Bills Payment Slip: 1. Payment Date 2. Payee Name: Company Name only (No institution Code) **Payee Name/Company Name** **SM Development Corp** **SM Synergy Properties Holding Corporation** **2241 Properties, Inc.** **Vancouver Lands Inc.** 3. Subscriber's Number/Account number: 11-digit Contract Information Number (CIN) **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** 4. Subscriber's Name/Account Name: Buyer's Name 5. Mode of Payment (Cash or Check)
STEP 3	Present the filled-out Slip with your payment to the teller. A machine-validated payment slip shall be issued

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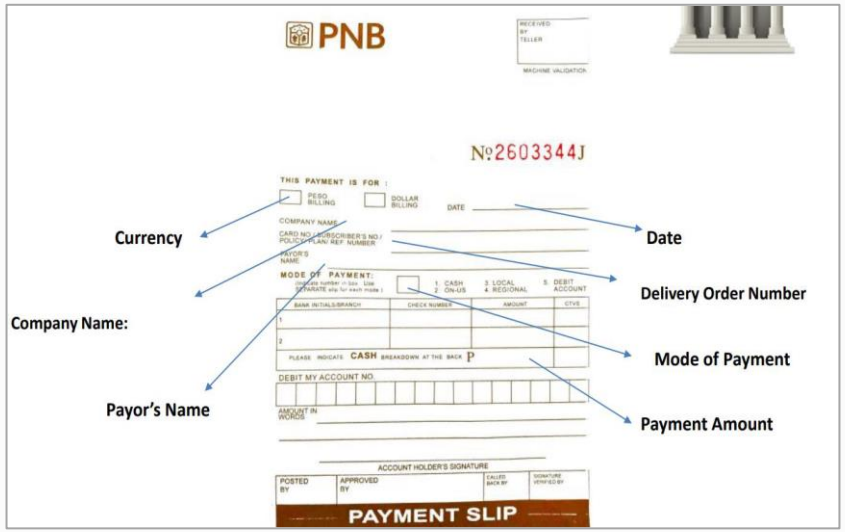
PNB Over-the-Counter

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to your nearest PNB Branch **For the complete list of PNB branches visit https://www.pnb.com.ph/index.php/pnb-open-branches*
STEP 2	Fill out the Bills Payment Slip: 1. Currency 2. Company Name: SMDC 3. Subscriber No: 11-digit Contract Information No. (CIN) 4. Payor's Name: Contract Name 5. Mode of Payment 6. Payment Amount 
STEP 3	Present the filled-out Slip with your payment to the Teller. A machine-validated payment slip shall be issued

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It's everything and a bank maya

Center Pay Bills

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to your nearest Maya Center *You may click here to check the nearest Maya Center near you*
STEP 2	Provide the ff. details: • Subscriber's Number/Account number: 11-digit Contract Information Number (CIN) *The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** • Amount • Buyer's Name • Contact No. • Payment Type • Project Name • Email Address: Preferred active email address
STEP 3	Present your payment to the Agent and wait for the text confirmation for the successful payment.

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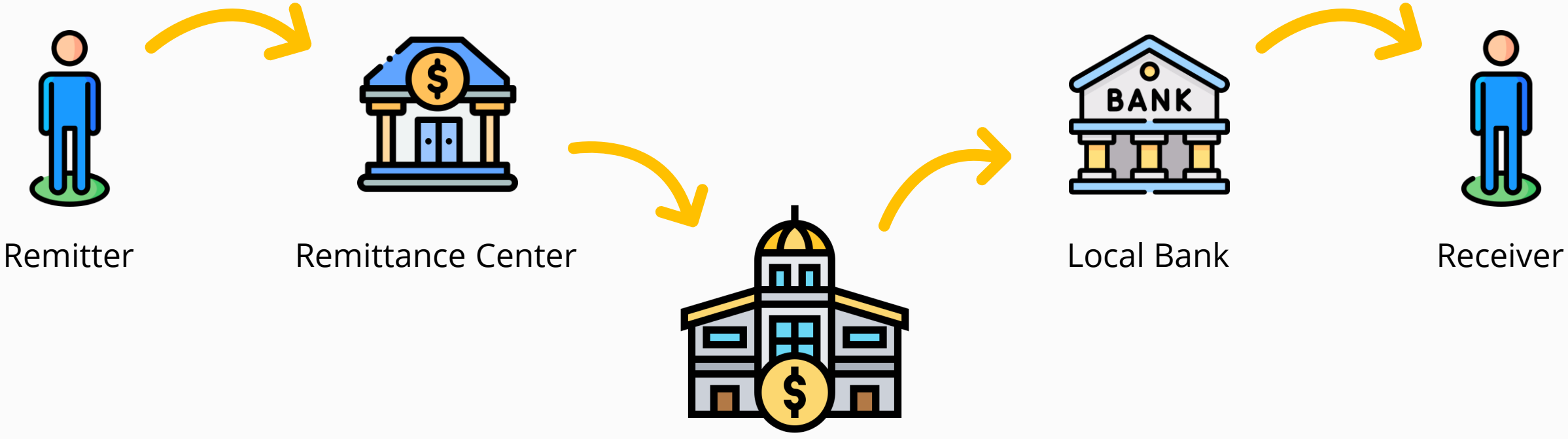
REMITTANCE

SMDC
SRTD - SALES TRAINING TEAM

HOW IT WORKS



Remitter

Remittance Center

Intermediary Bank
(possible more than 1)

Local Bank

Receiver

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BDO Over-the-Counter Remittance

SMDC
SRTD - SALES TRAINING TEAM

<table>
<tr><td>STEP 1</td><td>Go to your nearest BDO branch (open during banking/mall hours)
For the complete list of branches visit this link</td></tr>
<tr><td>STEP 2</td><td>Fill out the Remittance Acceptance Form:
1. Remitter’s Name: Buyer’s Name
2. Present Home Address: (Write the following in order)
a. 1st : 11-digit Customer Information Number (CIN)
The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.
b. Complete present address of the buyer

3. Beneficiary Name: Company Name
<table><tr><th>Payee Name/Company Name</th></tr><tr><td>SM Development Corp</td></tr><tr><td>SM Synergy Properties Holding Corporation</td></tr><tr><td>2241 Properties, Inc.</td></tr><tr><td>Vancouver Lands Inc.</td></tr><tr><td>SM Prime Holdings Inc</td></tr><tr><td>Springtown Development Corporation</td></tr><tr><td>Metro South Davao Property Corporation</td></tr><tr><td>102 EDSA</td></tr><tr><td>Summerspring Development Corporation</td></tr><tr><td>Summerhills Home Dev Corporation</td></tr></table>
4. Transaction Amount
5. Beneficiary Account No.: Available upon request from your Property Specialist</td></tr>
<tr><td>STEP 3</td><td>Present one (1) valid ID together with your payment and remittance service fee</td></tr>
</table>

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BDO Over-the-Counter Remittance

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STEP 4	Send a copy of your remittance form and other proof of payment (POP) thru any of the following ways and follow the format: 1. Upload the POP to SMDC POP Portal 2. Send the POP to buyerspaymentslip@smdevelopment.com **Email Subject: Payment FAO CIN <xxxxxxxxxxxx> for the month of <insert month>** 3. Send the POP to Viber # 0917-8798850 (FOR BUYER USE ONLY) ***NO INQUIRIES / CALLS WILL BE ENTERTAINED. STRICTLY FOR SENDING OF POP ONLY*** • *Buyer's name:* • *Contract Information Number: 11 digit CIN* • *Seller's name*

Please be reminded that the following are NOT recommended:

- Remittance Centers not accredited by SMDC
- BDO Cash Accepting Machines (ATMs)
- BDO Online Banking > Send Money from Buyer's Account to Company's Account
- GCASH Send Money
- Maya Send Money
- InstaPAY / Interbank Transfer

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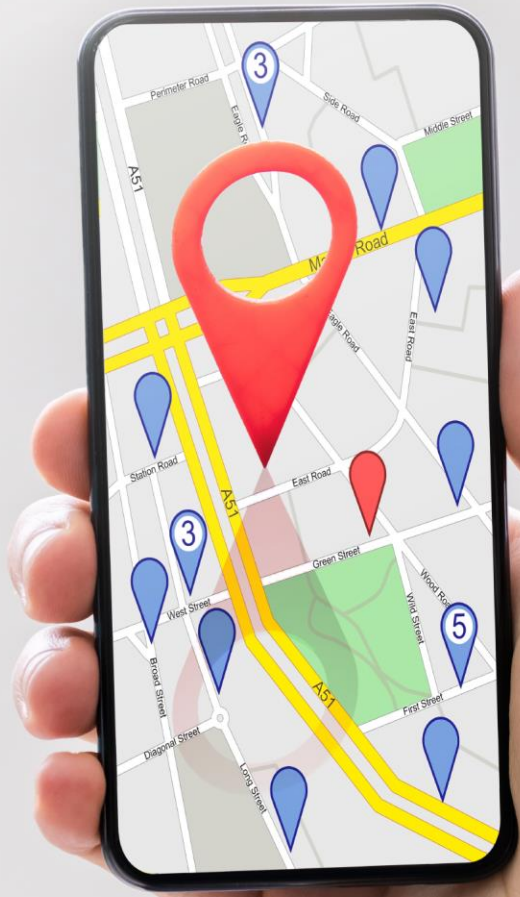
Pay your SMDC monthly amortizations thru our accredited Remittance Partners.

Scan here to access the list of Remittance Partners.



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iRemit

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Go to the nearest iRemit branch *You may visit iRemit List of Branches for a complete list of branches*
STEP 2	Fill out the Remittance Acceptance Form: 1. Remitter's Name: Buyer's Name 2. Present Home Address: (Write the following in order) a. 1st : 11-digit Customer Information Number (CIN) **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** b. Complete present address of the buyer 3. Contact No. 4. Beneficiary Name: Company Name 5. Transaction Amount 6. Beneficiary Account No.: Available upon request from your Property Specialist

Payee Name/Company Name
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SM Synergy Properties Holding Corporation
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Springtown Development Corporation
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REMINDERS

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DO NOT USE:	USE INSTEAD:
Instapay / Local Bank Transfer	DragonPay Online Banking
Send Money of any bank	Bank Bills Payment (BDO, BPI, CBC, PNB)
G-Cash / Maya Send Money	G-Cash / Maya Pay Bills
Non-accredited remittance partners	Accredited remittance partners of BDO

- Can’t capture the information indicated by the buyer
- Can’t identify the remitter and source of payment
- Can’t include the buyer’s payment in the collection report provided to SMDC

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PNB Remit

SMDC
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STEP 1	Go to the nearest PNB branch *You may visit PNB List of Branches for a complete list of branches*
STEP 2	Fill out the Remittance Acceptance Form: 1. Remitter's Name: Buyer's Name 2. Present Home Address: (Write the following in order) a. 1st : 11-digit Customer Information Number (CIN) **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** b. Complete present address of the buyer 3. Contact No. 4. Beneficiary Name: Company Name 5. Transaction Amount 6. Beneficiary Account No.: Available upon request from your Property Specialist

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Metrobank Remit

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STEP 1	Go to the nearest Metrobank branch *You may visit Metrobank List of Branches for a complete list of branches*
STEP 2	Fill out the Remittance Acceptance Form: 1. Remitter's Name: Buyer's Name 2. Present Home Address: (Write the following in order) a. 1st : 11-digit Customer Information Number (CIN) **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** b. Complete present address of the buyer 3. Contact No. 4. Beneficiary Name: Company Name 5. Transaction Amount 6. Beneficiary Account No.: Available upon request from your Property Specialist

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REMINDERS

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RCBC Remit

SMDC
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STEP 1	Go to the nearest RCBC branch *You may visit RCBC List of Branches for a complete list of branches*
STEP 2	Fill out the Remittance Acceptance Form: 1. Remitter's Name: Buyer's Name 2. Present Home Address: (Write the following in order) a. 1st : 11-digit Customer Information Number (CIN) **The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.** b. Complete present address of the buyer 3. Contact No. 4. Beneficiary Name: Company Name 5. Transaction Amount 6. Beneficiary Account No.: Available upon request from your Property Specialist

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Summerhills Home Dev Corporation

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RCBC Remit

SMDC
SRTD - SALES TRAINING TEAM

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POST-DATED CHECKS

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Issue Post-Dated Checks (PDCs) according to your Schedule of Payment (SOP)

Ensure that these details are followed in the Check:

1. Pay to the order of the Company Name
2. Date and Amount of check should match your Schedule of Payment (SOP)
3. Amount in words should always match with Amount in figures
4. Signature of the account holder must always be present
5. 11-digit Contract Information Number (CIN) must be written at the back of the check

The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.

IMPORTANT NOTE: If the issued PDCs are under the name of another individual, Sole Proprietor, or Corporation, the following documents are required:

1. Photocopy of Buyer's government-issued ID with signature
2. Kindly provide the following if the checks are issued by:

a. Corporation	- Original copy of Notarized Secretary's Certificate authorizing use of it checks
b. Sole Proprietor	- Original copy of Department of Trade and Industry (DTI) Registration Certificate showing Buyer as the Owner/Sole Proprietor
c. Another Individual	- Original copy of Authorization Letter authorizing use of his/her checks - Photocopy of Account Holder's government-issued ID with signature

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POST-DATED CHECKS

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For Peso PDC

a. The back portion of the check should have the PCHC required dorsal format
b. No alterations or erasures on the check even if countersigned
c. Amount in words should be indicated if a check writer is used
d. Check and date format should be in accordance with the Philippine Clearing House Corporation (PCHC) approved standard format. (MM-DD-YYYY)

For USD PDC

a. Account holder must sign any alteration on the check
b. USD checks drawn outside US territory are not acceptable
c. Third currency checks are not acceptable
d. Buyer's payment will be converted to Peso amount based on Company's prevailing rate at the time the check becomes due

Submit the PDCs to your Property Specialist or to SMDC Payment Center at G/F Two E-com Center Ocean Drive, MOA Complex, Pasay City

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SRTD - SALES TRAINING TEAM

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BDO Auto-Debit Arrangement

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STEP 1	Click **BDO ADA Form** to download the enrollment form. Fill out the ADA Form **Photocopy of the form is acceptable provided the form is originally signed and the required fields are properly filled out. Terms and Conditions must be signed by the account holder**
STEP 2	Submit the supporting documents in a sealed envelope to your Property Specialist: a. Proof of Identification (Valid ID): • Any two (2) valid government IDs with signature • Company ID (if SERP Account) b. Proof of Bank Account Number Details (any of the ff. copies): • Bank Statement • Validated Transaction Sip • Passbook showing the account number • Check with account holder's name

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Auto-Debit Arrangement

STEP 1	Click **China Bank ADA Form** to download the enrollment form. Fill out the ADA Form **Photocopy of the form is acceptable provided the form is originally signed and the required fields are properly filled out. Terms and Conditions must be signed by the account holder**
STEP 2	Submit the supporting documents in a sealed envelope to your Property Specialist: a. Proof of Identification (Valid ID): • Any two (2) valid government IDs with signature • Company ID (if SERP Account) b. Proof of Bank Account Number Details (any of the ff. copies): • Bank Statement • Validated Transaction Sip • Passbook showing the account number • Check with account holder's name

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SECURITY BANK Auto-Debit Arrangement

SMDC
SRTD - SALES TRAINING TEAM

STEP 1	Click **Security Bank ADA Form** to download the enrollment form. Fill out the ADA Form **Photocopy of the form is acceptable provided the form is originally signed and the required fields are properly filled out. Terms and Conditions must be signed by the account holder**
STEP 2	Submit the supporting documents in a sealed envelope to your Property Specialist: a. Proof of Identification (Valid ID): • Any two (2) valid government IDs with signature • Company ID (if SERP Account) b. Proof of Bank Account Number Details (any of the ff. copies): • Bank Statement • Validated Transaction Sip • Passbook showing the account number • Check with account holder's name

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BPI ELECTRONIC ADA

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1. Go to BPI's e-ADA Enrollment link at **BPI eADA**
2. Type the "Company Name" in the field bar and click the Company's logo
3. Choose the Company as biller to be enrolled
4. Read the ADA Terms & Conditions
5. Tick the "I Agree" box for conformity & click "Continue" box
6. Input the 11-digit Customer Information Number (CIN)
   The CIN is indicated in your Thank You Letter, Statement of Account, Schedule of Payment, etc.
7. Key-in the username and password in the BPI Authentication Page
8. Select the BPI bank account you want to enroll for ADA
9. To continue, BPI will send OTP to registered mobile phone
10. Confirmation screen will be shown. Keep a copy on file for future reference

Important Notes:

- *Buyer must only proceed to enrolment once reservation has been confirmed/booked and CIN is provided. Only CIN can be enrolled NOT the holding number.*

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